



Northeast Regional School of Biotechnology and Agriscience
Wednesday, December 12, 2018
NERSBA Board of Directors Meeting Minutes
NERSBA Technology Center
4:00 PM

1. OPEN SESSION 4:00 PM

- 1.1 Meeting Called to Order: Mrs. Jean Woolard, Chair
- 1.2 Roll Call: Ms. Inga Moore
Present: Julius Walker, Jean Woolard, Benjie Forrest, Christie Bell, Dwight Respass, Ephraigm Smith, Kenneth Harrell, Mac Hodges, Simon Griffin, Paul Hutchins
Absent: Karen Clough, Sandy Maddox, Melva Lilley, Greg Coltrain
Tardy: Ethan Lenker, Jerry Phelps
- 1.3 Invocation & United States Pledge of Allegiance: Mr. Benjie Forrest
- 1.4 NERSBA Board of Directors/Chair Oath of Office: Mrs. Tonya Leggett, Martin County Clerk of Court
Mrs. Leggett administered the oath of board membership and affirmed the board of directors. Those members affirmed were: Julius Walker, Jean Woolard, Benjie Forrest, Christie Bell, Kenneth Harrell, Julius Walker, Dwight Respass, Jean Woolard, Ephraigm Smith, Paul Hutchins, Mac Hodges, and Simon Griffin.

2.0 CLOSED SESSION

Mrs. Jean Woolard, Chair asked for a motion to go into closed session under the statues listed below. Mr. Ephraigm Smith made the motion; followed by a second from Mr. Kenneth Harrell. The motion passed unanimously at 4:03 PM.

- 2.1 NC G.S. 143-318.11(a)/Attorney-Client Privilege: Mr. McKinley Gray, Ward and Smith, P.A.
- 2.2 NC G.S. 318.11/School Safety Plans

Mr. Mac Hodges recused himself from the room during closed session.

3.0 AGENDA

- 3.1 Approval of Board Meeting Agenda: Mrs. Jean Woolard, Chair
The board reconvened at 4:40 PM for open session. Dr. Paul Hutchins made a motion to approve the meeting agenda as presented; followed by a second from Mr. Mac Hodges. The motion passed unanimously by the board.
- 3.2 Public Comments:
Jonathan Riggs came before the board during public comments to speak about his concerns regarding licensure for Beginning Teachers. Mrs. Woolard reminded him that he had three minutes to address the board.

At the conclusion of Mr. Riggs' remarks, Mrs. Woolard thanked Mr. Riggs for his time and sharing the issues he noted and informed him the board would be working to resolve the concerns he outlined during his presentation.

4.0 DISCUSSION (ACTION)

- 4.1 Approval of Board Meeting Agenda: Mrs. Jean Woolard
Mr. Ephraim Smith made the motion, followed by a second from Christy Bell. The motion passed unanimously.
- 4.2 NERSBA Fiscal Budget Update: Mrs. Debra Baggett, NERSBA Finance Officer
A. 2018-2019 NERSBA Financial Report
Budget Amendment #1 for 2018-2019. Mrs. Baggett outlined the budget allotments as outlined below:

State: \$1,877,422.00
Local: \$461,440.00
Federal IDEA: \$39,353.03
G5 Grant: \$1,998.89
Total: \$2,380,213.92

Amendments:

An increase in state funds of \$1,127.00 was a result of additional funds provided for Career and Technical Education and the principal bonus earned due to student growth.

Also, an increase in local funds of \$50,000.00 was due to additional funds being appropriated from the fund balance to pay legal fees incurred during the year.

Per Budget Amendment #1, the budget for instructional service accounted for approximately 74.4% of the overall budget at NERSBA. Specifically, \$74.40 out of every \$100.00 budgeted from local, state, and federal funds are directly allocated into the classroom instruction, which positively promotes student learning. Funds were reallocated from instructional funds in the amount of \$24,073.00 to system wide support services to cover legal fees incurred by the school.

System wide support service expenditures were primarily related to covering utilities and rental expenses for the school building. Also, included are costs for the annual audit, cost of maintenance utilization of the activity bus and legal fees.

State Fund:

The NERSBA board approved for transferring funds in the amount of \$14,063.00 out of regular instruction services to special populations, school leadership, and school based support services.

Local Fund:

The NERSBA board approved for transferring funds from regular instructional services in the amount of \$25,200.00 to policy and leadership services to cover the costs of legal fees.

Federal Fund and G5 Grant:

No changes.

Mr. Mac Hodges moved to accept the budget amendment #1; followed by a second from Mr. Benjie Forrest. The motion passed unanimously by the board membership.

B. Financial Report as of December 13, 2018

Year to date revenues:

Mrs. Baggett noted that NERSBA has collected for quarter 1 (\$51,230.16) from our participating educational agencies. The total projected remaining funds for the year to be collected is \$250,209.84.

State Funds:

At this time, NERSBA has expenditures in the amount of \$704,270.94, which is approximately 38% that was budgeted.

Federal Funds:

Mrs. Baggett informed the board that NERSBA has expenditures in the amount of \$13,042.65 to date, which is approximately 33% of the funding for this line item.

Local Funds:

NERSBA has expenditures in the amount of \$185,196.41 as of December 1st. The total legal fees paid to date is \$132,336.90 from local fund allotments.

G5 Grant:

Mrs. Baggett informed that board that there are no funding dollars Remaining in this line item due to the G5 Grant being completed.

Mr. Mac Hodges moved to approve the budget as presented; followed by a second by Mr. Julius Walker. Mr. Benjie Forrest commented on what a great

job Mrs. Baggett does for NERSBA. The motion passed unanimously by the board membership.

C. Rachel's Challenge: Mr. Hal Davis

During the November board meeting there was an issue brought forth by a concerned parent regarding student social interactions. Mr. Davis requested that Mrs. Pamela Riggs, our Career Development Coordinator, to research and recommend potential programs that actively engage our students in an effort to address the concerns previously noted.

Mr. Davis requested that NERSBA participate in the Rachel's Challenge Program and that our board allocate \$4,500.00 towards this effort. Mr. Julius Walker made the motion to approve the expenditure; followed by a second from Mrs. Christie Bell. The motion was passed unanimously by the board membership.

5. DISCUSSION (NO ACTION)

5.1 NERSBA Instructional Program: Mr. Hal Davis/Dr. Melanie Stanley

Mr. Hal Davis informed the board that final exams will be completed on December 19, 2018. He complimented Mrs. Gurganus and the entire NERSBA faculty for a job well done with the administration of our semester exams.

5.2 NERSBA Strategic Plan: Mr. Hal Davis

Mr. Davis indicated that the Dr. Larry Price was continuing his work and will hopefully be presenting his report to our board at the April 2019 board meeting.

6. ANNOUNCEMENTS

6.1 NERSBA Fall Semester Final Exam Schedule

6.2 NERSBA Holiday Operational Schedule (Dec. 20th – January 1st)

6.3 NERSBA Curriculum Design Committee Meeting, Wednesday, January 16th at 3:00 PM

6.4 NERSBA January Board Meeting, Wednesday, January 16th at 4:00 PM

7. ADJOURN

Mr. Dwight Repess made the motion to adjourn the meeting; followed by a second from Mr. Ephraim Smith. The motion was passed unanimously at 5:10 PM.