



**NERSBA Board of Directors Meeting Minutes**  
**NERSBA Technology Center**  
**Wednesday, August 19, 2020**  
**4:30 PM**

**1. OPEN SESSION – 4:30 pm**

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- 1.1 Called to Order: Mr. Benjie Forrest, Chair  
The meeting was called to order at 4:30 PM.
- 1.2 Roll Call: Mrs. Inga Stotesberry  
Present: Benjie Forrest, Christie Bell, Dwight Respass, Kenneth Harrell, Simon Griffin, Brian Busch, Terry Draper  
Absent: Jean Woolard, Ethan Lenker, Karen Clough, Sandy Maddox, Melva Lilley
- 1.3 Invocation & United States Pledge of Allegiance: Mr. Julius Walker

**2. AGENDA**

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- 2.1 Approval of July Board meeting Agenda: Mr. Benjie Forrest, Chair  
Mr. Ephraigm Smith made the motion to approve the agenda. Mr. Simon Griffin seconded the motion and the motion passed unanimously.
- 2.2 Public Comments: None

**3. DISCUSSION (ACTION)**

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- 3.1 NERSBA Strategic Plan/September 16<sup>th</sup> (3:30 PM) Work Session  
This session will held in the technology center. The purpose of this work session is to review the NERSBA Strategic Plan.
- 3.2 NERSBA Return to School Plan/Opportunities Moving Forward: Mr. Hal Davis, Dr. Melanie Stanley  
Mr. Hal Davis reported that the freshman came to campus last week and sophomores are on campus this week. Things have gone well thus far. We have been following the return to school plan as much as possible. A lot of credit goes to Patricia Speller, Inga Stotesberry, Pam Riggs and Melanie Stanley for making this all come together. We had a good start with some bumps. Melanie Stanley thanked all the staff for pulling together and making a difficult situation seem easy. It has been hard ,very trying, stressful time but all in all the students last week that were on campus were successfully moving forward in their classes. I hope that we can stay open and safe.
- 3.3 NERSBA Covid-19 Virus Informational Update: Mr. Hal Davis  
A copy of the MTW District Health Coronavirus update was presented just for informational purposes. Mr. Davis indicated that the update is being monitored closely on a daily basis. The NERSBA Response to Presumptive COVID-19 case plan is in place and if it does happen at NERSBA, we will follow through with procedures. Mr. Davis thanked Mrs. Riggs for putting this all together.
- 3.4 NERSBA College Enrollment Information 2020 Fall Semester: Dr. Melanie Stanley  
We have 181 students enrolled at NERSBA with 145 students taking courses at MCC virtually, seated, and hybrid. We have two students full time at Beaufort Community college, 3 full time students at Pitt Community college and 4 ninth graders taking ACA 122 and PED 110.  
Mr. Hal Davis thanked Dr. Busch and MCC for all they do and their willingness and support of NERSBA.
- 3.5 North Carolina Conference for Educational Equity review: The Friday Institute July 21<sup>st</sup> & 22<sup>nd</sup>

- Mr. Davis reported that the faculty was involved in a 2-day virtual professional development workshop focused on educational equity. The purpose of this professional development opportunity was to ensure that all students are provided equal and appropriate instruction.
- 3.6 NERSBA Professional Development/Virtual Instructional Programs: RTI/July 20<sup>th</sup> & 23<sup>rd</sup>/ Coaching  
RTI provided a 2-day virtual professional development workshop on how to better plan, implement, and evaluate when provided remote learning instruction.
- 3.7 NERSBA 2020/2021 Projected Student Enrollment Information  
Mr. Davis provided the BOD a handout showing the enrollment information by grade level and LEA. He indicated that there are currently 181 students enrolled. Mr. Forrest requested that we make sure we reach out to all the homeschoolers in our servicing area to recruit in the future.
- 3.8 NERSBA Finance Committee Meeting: Friday, September 11<sup>th</sup> @10:00 AM @ PCS with Mrs. Debra Baggett.

#### **4. DISCUSSION (ACTION)**

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- 4.1 Approval of the July 15th Board Meeting Minutes: Mr. Benjie Forrest, Chair  
Mr. Kenneth Harrell made the motion to approve the July 15<sup>th</sup> minutes. Mr. Ephraigm Smith seconded the motion and the motion passed unanimously.
- 4.2 NERSBA Financial Report: Mrs. Debra Baggett  
Mrs. Baggett was not in attendance. Mr. Hal Davis reported that we have spent a great deal of money for resources for the COVID virus in terms of supplies, additional PPE in excess of what the state has provided, cleaning supplies, etc. One of the biggest issues is just finding products and having limits on purchasing those. He reported that this has been a learning process for faculty and staff learning the process of the daily protocols in cleaning the building.
- 4.3 NERSBA COVID-19 Academic Calendar Recommendation: Mr. Hal Davis  
A copy of the approved COVID-19 calendar was given. Mr. Davis recommended to the board that we remain on this calendar until October 12<sup>th</sup>. This will be the end of our 1<sup>st</sup> grading period. He requested that we evaluate at the October board meeting options moving forward. Mr. Dwight Respass made the motion for continuing with the calendar as presented and for Mr. Davis to be given the authority to make any changes as deemed necessary as the conditions change. Mr. Simon Griffin seconded the motion and the motion passed unanimously.
- 4.4 NERSBA Performing Arts Center HVAC System: Mr. Hal Davis  
NERSBA has received two quotes to replace the Performing Arts Center Industrial HVAC. Mr. Davis reported that the projected cost is somewhere between \$80,000 to \$90,000. Mr. Davis requested to be permitted to bring the quotes before the board during the October 2020 board meeting.
- 4.5 NERSBA Personnel Recommendation: Mr. Hal Davis  
Mr. Hal Davis recommended Mr. Jesse Riggs to be added to the approved substitute teacher list. Dr. Brian Busch made the motion to accept as presented. Mr. Kenneth Harrell seconded the motion and the motion passed unanimously.

#### **5. ANNOUNCEMENTS**

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- 5.1 NERSBA September Board Meeting Date:  
Wednesday, September 16<sup>th</sup> at 4:30 PM.
- 5.2 Thank You: Dr. Andres Gamboa!!!  
Mr. Hal Davis thanked Dr. Andres Gamboa for the donation of an AED machine and PPE supplies to NERSBA and all of his support. Dr. & Mrs. Gamboa currently have a son enrolled in the 9<sup>th</sup> grade at NERSBA.

On another note, Mr. Davis asked the BOD to keep Mrs. Christi Rogerson and her family in your prayers. Mrs. Rogerson has been with us since 2014 and will be out due to some health related issues. We are all looking forward to having her back on campus with us in the very near future.

#### **6. ADJOURNMENT**

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- 6.1 Motion to Adjourn  
Mr. Ephraigm Smith motioned to adjourn. Mr. Jerry Phelps seconded the motion. The motion passed unanimously at 5:22 PM.