



**NERSBA Board of Directors Meeting Agenda Minutes**  
**NERSBA Zoom Meeting**  
**Wednesday, April 15, 2020**  
**4:30 PM**

**1. OPEN Session-4:30 PM**

- 1.1 Call to Order: Mr. Benjie Forrest, Chair
- 1.2 Roll Call: Mrs. Inga Stotesberry  
Present: Benjie Forrest, Julius Walker, Christie Bell, Dwight Respass, Ephraigm Smith, Ethan Lenker, Karen Clough, Kenneth Harrell, Sandy Maddox, Melva Lilley, Terry Draper, Brian Busch, Simon Griffin, Jean Woolard  
Absent: Jerry Phelps
- 1.3 Invocation & United States Pledge of Allegiance: Mr. Julius Walker

**2. AGENDA**

- 2.1 Approval of Board Meeting Agenda: Mr. Benjie Forrest, Chair  
Dr. Ethan Lenker made the motion to approve the agenda as presented and Mr. Kenneth Harrell seconded. The motion passed unanimously.
- 2.2 Public Comments: None

**3. DISCUSSION (NO ACTION)**

- 3.1 NERSBA Strategic Plan/NERSBA Board Policy Development: Dr. Larry Price (First Reading of NERSBA 5000/6000/8000 Level Proposed Board Polices)  
Board members reviewed the policies with no further changes. These policies will be taken to the May board meeting for action to be taken.
- 3.2 NERSBA/Martin County Schools/Martin County Board of Commissioners Property Transfer Update  
Mr. Hal Davis reported that the mapping has been completed and will be meeting with Dr. Mansfield and the lawyer to have the deed transferred to NERSBA by June 19<sup>th</sup>.
- 3.3 NERSBA COVID-19 Virus Informational Update
  - A. NERSBA Instructional Programs: Dr. Melanie Stanley, Mrs. Patricia Speller
    - ~Administration has delivered technology, textbooks, hard copies and so forth to students.
    - ~Community College grade checks are being completed by the facilitators.
    - ~Teachers are reaching out to students educationally.
    - ~The staff is providing the best rigorous educational programs that we can at this point.



~Each staff member is following up with students to ensure that they are safe mentally, physically and educationally.

NERSBA is at the forefront at this point. We already had the one-to-one technology piece in place and you all have allowed us the Home Satellite days to already offer virtual learning.

Mrs. Speller agreed, and spoke about the hotspot deliveries. She indicated that some students and 1 teacher does not have reliable internet. Also, she is working on tutorials for the students.

Mr. Terry Draper indicated that he had a parent to contact him about their child struggling in an online course that use to be face to face at the community college. Mr. Davis noted that individual teachers at NERSBA contacts and provides resources to the students if they ask. Dr. Stanley noted, teachers offer video chats, google classroom etc., and that the teachers have done an exceptional job contacting students and parents if not weekly at least every two weeks. If students are having issues in the college courses, they should reach out to their instructor of the course by email and cc Dr. Stanley. They all have her personal cell phone number for any issues. Mr. Davis asked Mr. Draper to have the parent contact Dr. Stanley or himself personally with regards to this issue.

B. COVID-19 Special State Funding Allotment (Campus Recovery/Cleaning)  
State has provided NERSBA with \$7,000.00. These monies will go towards disinfecting classrooms on campus. A vendor has already been contacted.

C. Alternative Academic Schedule Development for 2020-2021  
The calendar has already been approved at the March meeting. Mr. Davis has asked the faculty and staff how do we want to come back with ideas etc. once school is back in session on campus.

D. Revised NERSBA England Trip Plans (October)  
The trip was planned for June, obviously the trip has been postponed to October. Even then it just depends and may be postponed again at that time.

3.4 NERSBA Fiscal Information: Mr. Hal Davis

A. NERSBA 2019-2020 Operational Budget Update

Mrs. Baggett and himself are in contact every two weeks to review the budget and expenditures as we get ready to close out our school year.

#### **4.0 DISCUSSION (Action)**

4.1 Approval of March 18<sup>th</sup> Board Meeting Minutes: Mr. Benjie Forrest, Chair  
Mr. Dwight Respass made the motion to approve the minutes as presented and Mr. Terry Draper seconded. The motion passed unanimously.

4.2 NERSBA 3000/4000/ Level Policy Development (Second Reading)  
Mr. Brain Busch made the motion to adopt the NERSBA 3000/4000 level policies as presented and Mrs. Karen Clough seconded. The motion passed unanimously.

## **5.0 ANNOUNCEMENTS**

- 5.1 NERSBA Prom, Thursday, May 28<sup>th</sup> @ Yankee Hall, 7PM-11PM
- 5.2 NERSBA Class of 2020 Commencement, Saturday, May 30<sup>th</sup>@10AM  
June 6 or 13<sup>th</sup> are possible dates
- 5.3 NERSBA Board Policy Development Committee Meeting, TBA
- 5.4 NERSBA May Board Meeting (Requested Date):
  - Wednesday, May 6<sup>th</sup> @4:30 PM
  - Wednesday, May 20 @ 4:30 PMIf we don't have the 6<sup>th</sup> meeting it will be moved to the 20<sup>th</sup>.

## **6.0 ADJOURN**

- 6.1 Motion to Adjourn  
Dr. Ethan Lenker made the motion to adjourn and Dr. Brian Busch seconded. The motion passed unanimously at 5:10 PM.