



December 11, 2019
NERSBA Board of Directors Meeting
NERSBA Technology Center
4:30 PM

1. OPEN SESSION

- 1.1 Called to Order: Mr. Benjie Forrest, Chair
- 1.2 Roll Call: Dr. Melanie Stanley
Present: Benjie Forrest, Julius Walker, Christie Bell, Dwight Respass, Ephraigm Smith, Kenneth Harrell, Simon Griffin, Melva Lilley, Terry Draper
Absent: Jean Woolard, Ethan Lenker, Jerry Phelps, Sandy Maddox, Brain Busch
- 1.3 Invocation & United States Pledge of Allegiance: Mr. Julius Walker led the Board.

2. AGENDA

- 2.1 Approval of Board Meeting Agenda: Mr. Benjie Forrest, Chair
Mr. Kenneth Harrell moved to approve the agenda as presented. Mr. Simon Griffin seconded the motion and the motion passed with a majority vote.
- 2.2 Public Comments: None
- 2.3 Nation Honor Society, Washington, DC trip in review
Mr. Christie Rogerson, Mrs. Kathy Buck, Mrs. Kristie Hardison, Jalaiyah Tann and Taevon Roach provided an overview to the board about their experiences/logistics of the Washington, DC trip.
Mrs. Kristie Hardison also provided an overview of her professional development opportunity she attended at the NCCAT Holocaust museum.

3. DISCUSSION (Action)

- 3.1 Approval of November 20th Board Meeting Minutes: Mr. Benjie Forrest, Chair
Mr. Julius Walker moved to approve the minutes as presented. Mr. Ephraigm Smith seconded the motion and the motion passed with a majority vote.
- 3.2 NERSBA Fiscal Information: Mrs. Debra Baggett
 - A. NERSBA 2018/2019 Fiscal Audit Update: Mrs. Debra Baggett
Michael Jordan will attend the January Board Meeting to present the audit update.
Mrs. Baggett presented the following:

Local Fund Balance:
Beginning of the 18/19 year: \$593,474.00
Spent: \$87,244.00
Appropriated: \$100,000.00
Ending Fund Balance as of June 2019: \$506,230.00
NERSBA has a "Good" cushion balance.

B. NERSBA 2019/2020 Operational Budget Presentation: Mrs. Debra Baggett

NERSBA's ADM (average daily membership) showed a decline from the previous academic year. At this time last year, 220 students were enrolled in NERSBA as compared to the 191 enrolled this year.

Budget by Fund:

State: \$1,706,324.00
Local: \$322,612.40
Federal: \$42,996.12
Total Budget: \$2,071,932.52

There was a change in revenues by fund due to the decrease in student enrollment of \$305,934.40.

Budget by Purpose:

Instructional: \$1,582,099.91
Supporting: \$481,612.62
Non Programmed: \$8,219.99
Total: \$2,071,932.52

Mr. Ephraigm Smith moved to approve the 2019/2020 Operational Budget as presented. Mr. Kenneth Harrell seconded the motion and the motion passed with a majority vote.

2019/2020 Financial Report as of December 11, 2019:

Year to Date Revenues for quarter 1 totaling \$87,625.37 collected from our participating counties for students. The 2nd quarter payments should be coming in anytime.

State Funds:

Budget: \$1,706,324.00
Expenses: \$647,292.60
Balance: \$1,059,031.40

Federal Funds:

Budget: \$42,996.12
Expenses: \$13,757.93
Balance: \$29,238.19

Local Funds:

Budget: \$322,612.40
Expenses: \$83,509.57
Balance: \$239,102.83

Mr. Simon Griffin moved to approve the Financial Report as presented. Mr. Ephraigm Smith seconded the motion and the motion passed with a majority vote.

Mr. Hal Davis thanked Mrs. Debra Baggett for a job well done along with her staff.

- 3.3 NERSBA Strategic Plan/NERSBA Vision & Mission
A. NERSBA Board Policy Manual Development/Policy Committee/Organizational Meeting
Mr. Hal Davis reported that we were moving forward with Dr. Larry Price. He will be developing our policy manual. We are ready to move forward and reassign new working committee members. This will take about 3 to 4 hours a month until the manual is completed. The first meeting of this committee is set for December 31st at 9AM here at NERSBA.

New Working Policy Committee members:
Julius Walker, Chair
Melva Lilley
Christie Bell

4. DISCUSSION (no action)

- 4.1 Mr. Hal Davis, Dr. Melanie Stanley
We will conclude the fall semester, exams next week. Schedules and technology are ready. Martin Community College final exams will be completed on Monday.
- 4.2 NERSBA Scholar Recruitment for 2020/2021
We have begun visiting counselors at schools in participating counties and commercials with WITN TV. Mr. Benjie Forrest noted that we may be getting more support from Pitt County. Ignite Charter school will be closing. That means 200 plus kids will need to go somewhere.
Mr. Davis has reached out to each participating LEA to start recruiting. He has had no response from Washington County and Tyrrell County about recruiting at the schools.
- 4.3 NERSBA Organizational Chart: Revisions are being made during our closed session.

5. CLOSED SESSION

- 5.1 NC G.S. 143-318.11(6) Personnel
5.2 NC G.S. 143-318.11(5) Real Property

Mr. Ephraigm Smith moved to go into closed session under statutes listed above. Mr. Kenneth Harrell seconded the motion and the motion passed with a majority vote.

OPEN SESSION

Mr. Simon Griffin moved to accept Mrs. Kathy Bucks resignation. Mr. Ephraigm Smith seconded the motion and the motion passed with a majority vote.

6. ANNOUNCEMENTS

- 6.1 NERSBA Final Exams, December 16th-20th
6.2 Conclude NERSBA Fall Semester, December 20th
6.3 NERSBA Holiday Operational Schedule/December 23, 2019-January 3, 2020
6.4 NERSBA Spring Semester: Monday, January 6, 2020
6.5 NERSBA Board Meeting: Wednesday, January 15, 2020 @ 4:30 PM

4.0 ADJOURN

- 7.1 Motion to Adjourn
Mr. Julius Walker moved to adjourn meeting. Mr. Terry Draper seconded the motion And the motion passed with a majority vote.