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NERSBA Board of Directors Meeting Minutes  
NERSBA Technology Center  
Wednesday, February 17, 2021/4:30 PM

**1. OPEN SESSION**

**1.1 Called to Order: Mr. Benjie Forrest, Chair**

**1.2 Roll Call: Mrs. Inga Stotesberry**

Present: Benjie Forrest, Dwight Respass, Julius Walker, Ethan Lenker, Kenneth Harrell, Simon Griffin, Christie Bell, Melva Lilley, Michele Spence

Tardy: Terry Draper, Brian Busch

Absent: Jean Woolard, Jerry Phelps, Karen Clough

**1.3 Invocation & United States Pledge of Allegiance: Mr. Julius Walker**

**1.4 Special Recognition/Mr. Aaron Cooper, Mr. Billy Ray Askew, Mrs. Christie Bell: Mr. Benjie Forrest, Chair**  
Mr. Forrest introduced Mr. Aaron Cooper (Math Education) and Mr. Billy Ray Askew (AgriScience) as new faculty members at NERSBA. Mr. Forrest congratulated the new employees and expressed appreciation for their service to our students and school.

Mr. Forrest also presented Mrs. Christie Bell a plaque for her dedication and outstanding leadership during her tenure on the NERSBA Parental Advisory Committee throughout the last four years.

**2. AGENDA Approval**

**2.1 Approval of February 2021 Board Meeting Agenda: Mr. Benjie Forrest**

Mr. Simon Griffin moved to approve the meeting agenda as presented. Mr. Kenneth Harrell seconded the motion. The motion passed with a majority vote by the NERSBA Board of Directors.

**2.2 Public Comments: None**

**3. DISCUSSION (No Action)**

**3.1 NERSBA COVID 19 Virus Information Update: Mr. Hal Davis**

Mr. Hal Davis provided the board a copy of the current Martin-Washington-Tyrrell District Health Department COVID Report for their review. Mr. Davis noted there are still areas of concerns and pointed out the number of positive cases have recently decreased within the schools' service area. NERSBA will continue requiring the wearing of PPE's and social distancing and having students and faculty complete daily attestation statements.

**3.2 NERSBA Administrative Leadership Organizational Structure: Mr. Hal Davis**

Mr. Davis provided a copy of a Proposed NERSBA Organizational Chart for review. He will be presenting a current version of this document for board approval in the future as planning begins for the 2021-2022 NERSBA academic calendar.

### **3.3 NERSBA Tobacco Trust Fund Grant: Mr. Hal Davis**

Mr. Davis informed the board that NERSBA was in the process of completing an application for the Tobacco Trust Fund Grant offered through the North Carolina Tobacco Trust Fund. This application is due to be completed and submitted by March 5<sup>th</sup>. Our AgriScience faculty, Mrs. Kathy Buck, and Mrs. Melissa Woolard have provided assistance with completing this grant application.

### **3.4 NERSBA 2021-2022 "Proposed" NERSBA Academic Calendar: Mrs. Patricia Speller/Mr. Hal Davis**

Mr. Hal Davis provided the board respective calendar information relating to:

- NERSBA 2021-2022 Calendar Outline
- NERSBA 2021-2022 Proposed Academic Calendar
- NERSBA 2021-2022 Blank Calendar for notes/changes

Mrs. Patricia Speller reviewed the proposed calendar for the upcoming school year with the board. This calendar may be effected by possible COVID regulations still in place or any changes that may arise in the future as identified by the Center For Disease Control and the North Carolina Department of Health and Human Services. Mr. Davis will be presenting the calendar proposal for board approval at the March 17<sup>th</sup> board meeting.

### **3.5 NERSBA HVAC Updates (Performing Arts Center/Personal Wellness Center/NERSBA AgriScience Engineering Laboratory): Mr. Hal Davis**

Mr. Davis informed the board that Bowen Heating and Air had completed the installation of the HVAC System in the future Agri-Engineering Lab.

He also noted the Piedmont Service Group was working to finalize their installation of the Air Conditioning System recently installed to serve our NERSBA Performing Arts Center. There had been some challenges with this project, however he complimented the staff at Piedmont for their service to NERSBA in moving forward with this process.

Mr. Davis also noted to the board that a steam pipe leak had developed on the boiler serving the gymnasium. The Joe Moore Company in Raleigh was retained to correct this issue with that project satisfactorily completed to date.

### **3.6 NERSBA Post-Graduate Data, 2016-2021: Mr. Hal Davis**

Mr. Hal Davis provided information to our board regarding historical data on the part of our recent graduates. This data included the following:

- \*NERSBA Scholar Post-Graduate College/University/Career Plans 2016-2020
- \*NERSBA Scholar Post-Graduate Career Plans, 2016-2020

Mr. Davis stated that NERSBA will continue to update this data after each class graduation. Mr. Davis thanked Mrs. Stotesberry for her assistance in gathering this detailed data from scholar records.

### **3.7 NERSBA Capstone Presentations: Wednesday, March 17<sup>th</sup>: Mr. Hal Davis**

NERSBA scholars scheduled to graduate in May 2021 will present their Capstone Project Initiative on Wednesday, April 21<sup>st</sup> at 1:00 PM. Our board of directors are invited to attend this event scheduled to be conducted in our gymnasium.

## **4.0 DISCUSSION (Action)**

### **4.1 Approval of the December 2020 Board Meeting Minutes: Mr. Benjie Forrest, Chair**

Mr. Simon Griffin moved to approve the December board meeting minutes as presented. Mr. Julius Walker seconded the motion. The motion passed with a majority vote by the NERSBA Board of Directors.

**6.0 MOTION to ADJOURN**

Mr. Simon Griffin moved to adjourn meeting. Mrs. Melva Lilley seconded the motion. The motion passed With a majority vote by the NERSBA Board of Directors.

The February Board of Directors meeting was adjourned at 5:32 PM by Mr. Benjie Forrest, Board Chairman.

Respectively Submitted,

**Mrs. Inga Stotesberry, Administrative Assistant**

**Mr. Hal Davis, Principal**