



**May 15, 2019**

**NERSBA Board of Directors Meeting**

**NERSBA Technology Center**

**3:45 PM**

**1. OPEN SESSION- 3:45 PM**

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1.1 *Call to Order: Mrs. Jean Woolard, Chair*

1.2 *Roll Call: Ms. Inga Moore*

Present: Julius Walker, Jean Woolard, Benjie Forrest, Christie Bell, Dwight Respass, Ephraigm Smith, Karen Clough, Kenneth Harrell, Mac Hodges, Melva Lilley

Absent: Ethan Lenker, Jerry Phelps, Sandy Maddox, Paul Hutchins, Greg Coltrain

**2. CLOSED SESSION**

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Mr. Benjie Forrest made the motion to go into closed session based on the statutes listed below at 3:48 PM. Mr. Kenneth Harrell seconded the motion and the motion passed with a majority vote by the board.

2.1 NC G.S. 143-318.11(a)(3) Attorney/Client Privilege

2.2 NC G.S. 143-318.11(a)(5) Real Property

2.3 NC G.S. 143-318.11(a)(6) Personnel

No action was taken on listed statutes above.

**3. AGENDA**

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3.1 *Approval of Board Meeting Agenda: Mrs. Jean Woolard, Chair*

Mr. Benjie Forrest moved to approve the BOD agenda as amended to include the Real Property item 2.2 to be discussed as an action item. Mr. Kenneth Harrell seconded the amended agenda and the motion passed with a majority vote by the board.

3.2 *Public Comments*

Mrs. Kathy Buck spoke about the Capstone project and senior presentations which are a graduation requirement. She also provided an overview of her experience regarding the Boston Field Trip and receiving her continuing education credits for licensure. Mrs. Buck explained that the students experienced the history, literature and benefits of educational travel for social, educational and academic awareness they were exposed to and the amazing time they all had.

**4. DISCUSSION (ACTION)**

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4.1 *Approval of April 17<sup>th</sup> Board Meeting Minutes: Mrs. Jean Woolard, Chair*

Mr. Benjie Forrest moved to approve the April 17<sup>th</sup> board meeting minutes. Mr. Ephraigm Smith seconded the motion and the motion passed with a majority vote by the board.

4.2 *NERSBA Fiscal Budget Update: Mr. Hal Davis/Mrs. Debra Baggett*

A. *2018-2019 NERSBA Financial Report/ Board Amendment #2*

Mrs. Debra Baggett provided the Amendment #2 report packet to the board.

\*State Funds budget of \$1,877,422.00, 78.9%. Total budget for year \$2,380,213.92.

\*Fiscal Year there are no increases in revenue for this amendment.

\*Per Budget Amendment #2, the budget for instructional services accounts for approximately 69.1% of overall budget. In other words, \$69.10 out of every \$100.00 is budgeted to go directly into the classroom or directly impact instruction. Funds were redirected from instructional to system wide support services to cover legal fees incurred by the school and to capital improvements in the amount of \$125,983.80.

Mr. Benjie Forrest motioned to approve the Budget Amendment #2 as presented. Mr. Julius Walker seconded the motion and the motion passed with a majority vote by the board.

#### *Financial Report*

Year to Date Revenues: Quarter 4 local appropriations were just billed out to each LEA.

State Funds: We have spent around \$1.5 million that's 80% with a balance showing of \$384,00.00, this will pay for May and June payroll and Mr. Davis will spend down rest of state dollars by the 30<sup>th</sup>.

Federal Funds: We have spent \$19,513.14 that's 50% with a balancing showing of \$19,839.89 which these funds will rollover to next school year in October.

Local Funds: We have spent \$207,217.01 with a balance of \$154,272.89 that's 67% which we may carry over to fund balance just depend of the legal fees.

G5 Grant: zero dollars

Mr. Benjie Forrest made the motion to approve the Financial report as presented. Mr. Simon Griffin seconded the motion and the motion passed with a majority vote by the board.

#### *B. 2018-2019 Fiscal Audit Contract*

CRI (Carr Riggs & Ingram) contract was approved and signatures acquired. Mr. Benjie moved to approve the Audit Contract as presented. Mr. Kenneth Harrell seconded the motion and the motion passed with a majority vote by the board.

#### *C. NERSBA Strategic Plan: Dr. Larry Price*

Mr. Benjie Forrest moved to approve the Strategic Plan as presented. Mr. Ephraigm Smith seconded the motion and the motion passed with a majority vote by the board.

#### *D. NERSBA Technology Lease Agreement for 2019-2020*

Mr. Benjie Forrest moved to enter into the lease agreement as presented. Mr. Julius Walker seconded the motion and the motion passed with a majority vote by the board.

#### *E. NERSBA Overnight Field Trip Request for Approval*

Recommendations of field trips coming up for board of director's approval listed below.

1. Pisgah National Forrest, Outdoor Recreation Club, June 11-14, 2019/HikeMore Adventures
2. State FFA Convention, June 18-20, 2019/Raleigh, NC
3. State FFA Leadership School, RJ Peeler FFA Camp, July 29-August2, 2019/White Lake, NC
4. National FFA Convention, October 22-26, 2019/Indianapolis, IN
5. National Honor Society Wreath Laying Ceremony @ Arlington National Cemetery, November 14-16, 2019
6. NERSBA/London, England Study Visit, June 2020

Mr. Benjie Forrest motioned to approve the field trips as presented. Mr. Mac Hodges seconded the motion and the motion passed with a majority vote by the board.

#### *4.3 Real Property 2.2 (from closed session added)*

The Board of Director members decided to hold off on rocking the 1.8 miles to the NERSBA OLF site until further notice. All members will make a trip together to the site and further discuss this.

Mr. Dwight Respass indicated that he would recuse himself from voting on this topic.

## 5.0 **DISCUSSION (NO ACTION)**

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### 5.1 *NERSBA Instructional Programs: Mr. Hal Davis, Dr. Melanie Stanley*

Mr. Hal Davis reported that exams are completed for college classes. We have a number of students taking summer college classes at PCC, BCC and MCC. NERSBA exams are June 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> with makeup day of 10<sup>th</sup>.

### 5.2 *RTI Professional Development: Mr. Hal Davis*

Mr. Hal Davis indicated that we will continue with the professional development through RTI this summer and the 2019-2020 school year.

### 5.3 *NERSBA Preliminary New Scholar Enrollment Update: Mr. Hal Davis*

Mr. Hal Davis provided the board the projected new scholar enrollment by LEA/Race/Sex as of May 15, 2019.

## 6.0 **ANNOUNCEMENTS**

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### 6.1 *NERSBA Boston, MA Study Visit Review/ The UMO Freshmen Experience*

Mr. Hal Davis thanked all for the support of the Boston, MA trip. He also mentioned that the UMO Freshman Day was a great opportunity for our freshmen to on be on the UMO Campus.

### 6.2 *NESBA Commencement, Saturday, May 18<sup>th</sup> @10:00 AM (Inga Moore)*

Mr. Hal Davis requested that Board of Director members let Ms. Moore know if they will be attending.

### 6.3 *NERSBA Faculty Appreciation Dinner, May 23<sup>rd</sup> @ Roanoke Country Club*

This is scheduled for May 23<sup>rd</sup> @ 6:00 PM. Mr. Simon Griffin is hosting this dinner.

### 6.4 *NERSBA June Board of Directors Meeting, June 12<sup>th</sup> @ 4:00 PM*

\*Personnel issues will be discussed so board members please plan to attend.

\*Road trip planned to travel to the property acquired for visiting the OLF site as a group on activity bus after Board Meeting.

## 7.0 **ADJOURN**

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Mrs. Karen Clough commented before adjournment. In reading the comments for the strategic plan, I have a concern that we need to do diligence on and I am not sure how this needs to be handled. This is a concern that was noted "There is a conflict of interest, A NERSBA board member has been selling our faculty/staff Aflac Insurance benefits and dental insurance through NERSBA." This has struck me as an ethical concern, if this is indeed, true. What do we need to do as a board to be transparent? Tyrrell County has ethical standards and NERSBA board should have to meet those standards also.

Mr. Benjie Forrest stated; "This is noted. We are following our agenda. The agenda is now completed for this Evening, Karen. I will suggest a couple of things."

"Mr. Davis you've heard the concern and issue and you chase that route down for us. Report back of the advice for what you find out." Mr. Hal Davis replied, "I will consult with our attorney".

Mr. Ephraigm Smith moved to adjourn the board meeting, Mr. Kenneth Harrell seconded the motion. The meeting was adjourned at 5:54 PM.