



NERSBA Board of Directors Meeting Agenda
NERSBA Technology Center
Wednesday, October 21, 2020
4:30 PM

1. OPEN SESSION-4:30
PM

- 1.1 Call to Order: Mr. Benjie Forrest
The meeting was called to order at 4:30 PM by board chairman Mr. Benjie Forrest.
- 1.2 Roll Call: Mrs. Inga Stotesberry
Present: Benjie Forrest, Julius Walker, Christie Bell, Dwight Respass, Ephraigm Smith, Jerry Phelps, Kenneth Harrell, Melva Lilley, Terry Draper, Brian Busch
Tardy: Ethan Lenker, Karen Clough (VIA Conference Call)
Absent: Jean Woolard, Sandy Maddox, Simon Griffin

2. AGENDA

- 2.1 Approval of October Board Meeting Agenda: Mr. Benjie Forrest, Chair
Mr. Ephraigm Smith made the motion to approve the meeting agenda as presented.
Mr. Kenneth Harrell seconded the motion. The motion to approve the October board meeting agenda passed with a majority vote by the NERSBA Board of Directors.
- 2.2 Public Comments: None

3. CLOSED
SESSION

Mr. Dwight Respass moved for the board to enter into a closed session under statute (NCGS 143.318.11 (a) (Attorney/Client Privilege).

Mr. Julius Walker seconded the motion with the motion passing unanimously by the NERSBA Board of Directors.

4. DISCUSSION (NO
ACTION)

4.1 NERSBA COVID-19 Virus Information Update

Mrs. Karen Clough joined the meeting remotely by phone.

Mr. Hal Davis provided the board an update regarding the COVID Virus Infection Rates he received earlier during the week from the Martin-Tyrrell-Washington Regional Health Department.

Mr. Davis informed the board membership of the NERSBA Fall Dance scheduled for November 24th has been postponed due to COVID concerns.

4.2 NERSBA Strategic Plan Review Board Comments: Mr. Hal Davis

Mr. Hal Davis reviewed with the board updates from the strategic plan work sessions conducted earlier.

Mr. Davis will request the board to address items outlined within the plan during the November board of directors meeting for further direction.

4.3 NERSBA Parental Advisory Committee Update:

Mr. Davis informed the board that Mrs. Joyce Moore would be representing Martin County as a member of the NERSBA Parental Advisory Committee. He noted that he would be working with respective LEA board member representatives in the near future to provide recommendations for respective board approval of Parental Advisory Committee members for Beaufort, Tyrrell and Pitt Counties.

4.4 Waste Management:

Mr. Hal Davis reported that due to garbage receptacle over fills by the local community, we was moving forward with relocating the waste dumpsters located on the NERSBA property and securing this area with metal fencing. The dumpsters have been excessively utilized by the local community and have not available to service the needs of NERSBA on many occasions.

5. DISCUSSION
(ACTION)

5.1 Approval of September 16th Board Meeting Minutes: Mr. Benjie Forrest
Mr. Ephraim Smith moved to approve the September meeting minutes as presented.

Mr. Kenneth Harrell seconded the motion with the motion passing unanimously by the NERSBA board.

5.2 NERSBA Financial Report: Mr. Hal Davis

Mr. Hal Davis updated the board of the current fiscal operations of NERSBA since the September board meeting.

A. NERSBA October Fiscal Update

We continue to monitor our expenditures and have received additional COVID funding.

These funds are currently being encumbered to serve our students and faculty.

The auditors have completed the 2019-2020 audit with a formal presentation scheduled for November or January. Mr. Davis noted that one point made with the audit was the auditing firm expressed a concern regarding the NERSBA property as being undervalued. Mr. Davis has forwarded a tax assessment of the Jamesville property to the auditors for their review.

B. Request for Classified Staff (COVID-19 Virus) Stimulus payment

The North Carolina General Assembly provided a \$350.00 payment for all certified staff members as a part of the state salary schedule for the 2020-2021 school year. Mr. Hal Davis asked the board for approval to pay the four classified staff at NERSBA this additional payment for their services to our school.

Mrs. Melva Lilley moved to seek the funding necessary from the 2020-2021 NERSBA fiscal budget for the four classified personnel (Mr. Ronald Roberson, Ms. Jennifer Marrow, Mrs. Inga Stotesberry and Mrs. Melissa Woolard) the compensation in the same amount as certified staff (\$350.00 for each classified

employee). Dr. Brian Busch seconded the motion with the motion passing unanimously by the NERSBA board.

5.3 NERSBA Performing Arts Center HVAC System Proposal: Mr. Hal Davis
Mr. Davis informed the board of receipt of two quotes to replace the HVAC for the NERSBA Performing Arts Center. Mr. Davis thanked Mr. David Bowen (from Bowen Heating and Air) for his help and assistance during the process of securing bids for this replacement. Mr. Davis recommended the board approve a quote in the amount of \$88,238.00 from the Piedmont Service Group to complete this project. Dr. Ethan Lenker moved to approve the Piedmont Service Group proposal. Mr. Kenneth Harrell seconded the motion with the motion passing unanimously by the NERSBA board.

5.4 NERSBA Personnel Recommendations:
Mr. Hal Davis recommended Ms. Kara Wells be secured as a private contractor for the NERSBA COVID Health Awareness Program. This will be a short-term request with her services beginning on November 2nd and concluding on December 3rd. Funds to support this program were made available through State COVID-Relief Support.

Mr. Davis also recommended Mr. Aaron Cooper for employment at NERSBA beginning January 4, 2020; assuming the Math teacher position formally held by Mrs. Christi Rogerson.

Mr. Ephraigm Smith moved to approve the recommendations as presented. Mr. Simon Griffin seconded the motion with the motion passing unanimously by the NERSBA board of directors.

5.5 NERSBA Facility Lease Request: Mr. Hal Davis
Mr. Davis informed the board of the Facility Use Agreement previously approved in the year as stated in the NERSBA Policy Manual. The policy outlines facility utilization with respective fee schedules to be established and approved by the board.

Mr. Davis informed the board membership that he along with Mrs. Patricia Speller will develop a proposed fee schedule, designate specific NERSBA facilities that may be made available to public, and establish additional criteria for board review and consideration during the November board of directors meeting.

6. ANNOUNCEMENTS

Mr. Davis informed the board of announcements as noted on the October Board Meeting Agenda.

- A. National FFA Convention, (Virtual, October 27th-29th)
- B. American FFA Degree Recipient: Mr. Alan Farmer, NERSBA class of 2019
- C. NERSBA Veterans' Day Holiday, Wednesday, November 11th
- D. NERSBA November Board Meeting: Wednesday, November 18th @ 4:30 PM

7. Motion to Adjourn

Mr. Kenneth Harrell moved to adjourn the October board meeting. Dr. Brian Busch seconded the motion with the motion passing unanimously by NERSBA board of directors.