

## **Northeast Regional School of Biotechnology and Agriscience Board Meeting Minutes**

**Date:** December 9, 2015

**Time:** 4:30 pm

**Place:** NERSBA Jamesville Campus

**Present:** Mac Hodges, Julius Walker, Joe Landino, Benjie Forrest, Dwight Respass, Kenneth Harrell, Ethan Lenker, Jean Woolard, Simon Griffin, Don Phipps

**Absent:** Paul Spruill, Matthew Babcock, Jerry Phelps

**Tardy:** Karen Clough

Chairman Hodges called to order the December meeting of the Northeast Regional School of Biotechnology and Agriscience Board of Directors at 4:30 PM on Wednesday December 9<sup>th</sup> of 2015.

Vice Chair Julius Walker led the board in prayer and the United States Pledge of Allegiance.

Chairman Hodges presented the proposed meeting agenda for board approval. Simon Griffin moved to accept the agenda as presented followed by a second from Dwight Respass. The motion to approve the board agenda was approved unanimously by the NERSBA board membership.

Chairman Hodges offered the October board meeting minutes for consideration and reminded board members the minutes are posted on the NERSBA website (no meeting was held in November). Joe Landino moved to approve the October board meeting minutes followed by a second from Kenneth Harrell. The motion to approve the minutes was passed by the full NERSBA board membership.

**Public Comments:** None

**Finance Report: Deborah Baggett**

Mrs. Deborah Baggett, Finance Officer with Pitt County Schools, provided a financial report to all board members as of December 9, 2015.

Mrs. Baggett noted the 2014-15 NERSBA Audit Report will be presented at the next board meeting by Carr, Riggs and Ingram.

Budget information presented by Mrs. Baggett outlined the state fund totaling \$1,685,228.00 with year-to-date expenditures of \$560,173.44. The \$310,000.00 grant monies approved by the NC General Assembly have been incorporated into the overall state budget.

Local funds total \$287,518.58 with year-to-date expenditures totaling \$40,830.47. The Golden Leaf Fund totals \$87,500.00 with current year-to-date expenditures of \$30,798.67 for salaries.

Federal funds total \$29,609.81 with year-to-date expenditures of \$1,132.50 (these funds has been set aside for a part-time Exceptional Children's teacher and student transportation).

Benjie Forrest moved to approve the financial report as presented followed by a second from Don Phipps. The motion passed unanimously by the NERSBA board membership.

**2015-2016 Budget Resolution:**

Mrs. Baggett provided a report to all board members outlining the 2015-2016 Budget Resolution showing:

State Fund	\$1,685,238.00
Local Fund	\$287,518.58
Golden Leaf	\$87,500.00
Federal-IDEA	\$15,103.00
Total	\$2,075,359.58

Benjie Forrest moved to approve the Budget Resolution for the 2015-2016 school year followed by a second from Julius Walker. The motion passed unanimously by the NERSBA board membership.

**Old Business: Principal Hal Davis**

**University of Mount Olive:**

Mr. Davis provided the board an update of work between NERSBA and the University of Mount Olive. At the present time, Dr. Sandy Maddox with the University of Mount Olive is currently working on career cross-walks and course offerings to offer potential scholars at NERSBA beginning with the 2016 Fall Semester. A follow-up meeting will be scheduled in the near future between the two schools.

**Northeast Regional AgFest/Video:**

Dr. Phipps reported we had approximately 1200 students attend the Northeast Regional AgFest.

Mrs. Gurganus also shared a video produced by the NC Farm Bureau Federation regarding the AgFest Expo.

**NERSBA Curriculum Design Committee Meeting**

Mr. Davis informed the board that the NERSBA Curriculum Design Committee is scheduled to meet on Thursday January 14<sup>th</sup> at 2:00 PM with Benjie Forrest, Julius Walker, Dr. Phipps and Hal Davis.

**NERSBA National Honor Society Induction Ceremony:**

Mr. Davis provided the board an update of the National Honor Society Induction Ceremony held on December 3<sup>rd</sup> with 52 scholars recognized as charter members of the organization. Board members were provided a copy of the program for this event.

**NERSBA Vision and Mission Review:**

Mr. Davis reported that our NERSBA Board is scheduled to meet with on January 20<sup>th</sup> at 3:30 PM with Dr. McLeod to continue work on our board vision and mission.

**New Business:**

Mr. Davis recognized Dr. Melanie Stanley who has been employed as our Director of Instructional Programs. She will officially start her work with NERSBA on January 4<sup>th</sup>, 2016.

Arthur Howell of the Roanoke Beacon will now be covering NERSBA events along with Mary Wayt.

**IDEA 611 Grant:**

Mr. Davis informed the board that IDEA 611 Funds have been given final approval to support our Exception Children's Program.

**Martin Community College Representative/NERSBA BOD:**

Dr. Ann Britt was recommended to the board by Mr. Davis to represent Martin Community College as their board representative on the NERSBA Board of Directors. Jean Woolard moved to approve the recommendation followed by a second from Julius Walker. The motion passed unanimously by the NERSBA board membership.

**NERSBA Class of 2016 Spring Commencement Recommendation:**

Mr. Davis recommended to the board a commencement date for scholars completing graduation requirements this spring of Saturday June 18<sup>th</sup> at 10:00 AM. Chairman Hodges noted that he wants all past board members to be sent an invitation to this event. Karen Clough moved to approve the commencement time and date followed by a second from Dwight Respass. The motion passed unanimously by the NERSBA board membership.

**General Information:**

- School report card parental copy is being sent home and posted on website.
- Mr. Davis was approached by the Martin County Commissioners and the North Carolina Department of Transportation to have our students assist in a survey regarding roads/transportation and future growth of northeastern North Carolina.
- Final exams are scheduled for December 14<sup>th</sup>-18<sup>th</sup> which will conclude the fall semester.
- Administrative offices at NERSBA will be open throughout the holidays on an abbreviated schedule.
- January 4<sup>th</sup> is a teacher workday with the Spring Semester starting January 5<sup>th</sup>.
- NERSBA FFA Alumni Meeting is set for January 7<sup>th</sup> at 7:00 PM.
- NERSBA's Got Talent Show is scheduled for 7 PM December 10<sup>th</sup>.

The next scheduled board meeting is set for Wednesday, January 20<sup>th</sup>, 2015 at 4:30 PM with a special Vision and Mission meeting starting at 3:30 PM that afternoon.

Jean Woolard moved to go into closed session regarding the general statutes noted below at 5:15 PM:

- NC G.S. 143-318.11(a)(1) Privileged Information
- NC G.S. 143-318.11(5)/Facilities Lease Agreement
- NC G.S. 143-318.11(6)/Personnel

**Open Session:**

Principal Davis recommended Mr. Elliott Rubinstein retired teacher for an Exceptional Children's part-time position.

Benjie Forrest moved to approve the recommendation followed by a second from Jean Woolard. The motion passed unanimously by the board membership.

With no further business, Chairman Hodges adjourned the meeting at 5:55 PM.

Minutes submitted by Inga Spruill