

Northeast Regional School of Biotechnology and Agriscience Board Meeting Minutes

Date: October 21, 2015

Time: 4:30pm

Place: NERSBA Jamesville Campus

Present: Mac Hodges, Julius Walker, Joe Landino, Benjie Forrest, Dwight Respass, Kenneth Harrell, Paul Spruill, Matthew Babcock, Karen Clough, Jerry Phelps

Absent: Ethan Lenker, Simon Griffin, Don Phipps

Tardy: Jean Woolard

Chairman Mac Hodges called to order the October meeting of the Northeast Regional School of Biotechnology and Agriscience Board of Directors at 4:30pm on Wednesday, October 21, 2015.

Inga Spruill proceeded with roll call.

Vice-Chairman Julius Walker led the board in prayer and United States Pledge of Allegiance.

Chairman Hodges presented the proposed agenda for board approval. Benjie Forrest moved to approve the agenda as presented followed by a second from Kenneth Harrell. The motion to approve the agenda passed unanimously by the board membership.

Chairman Hodges offered the September board meeting minutes for consideration and reminded board members that the minutes are posted on the NERSBA website. Matthew Babcock moved to approve the September board meeting minutes followed by a second from Joe Landino. The motion passed unanimously by the NERSBA board membership.

Public Comments: None

Finance Report 2014/2015 Audit Update: Debra Baggett, PCS Interim:

Mrs. Debra Baggett, Finance Officer with Pitt County Schools, provided a financial report to all board members as of October 21, 2015.

Due to the fact that the North Carolina General Assembly was late in finalizing the state budget, the Department of Public Instruction has not released final allotments to local

educational agencies. The summary of expenditures in our projected budget outline projected local, state and Golden Leaf Foundation expenditures in the amount of \$1,834,334.84.

Mrs. Baggett noted that auditors are scheduled to attend the December board meeting to present the financial audit for the 2014-15 school year.

Benjie Forrest thanked Mrs. Baggett for continuing to do excellent work for NERSBA and moving forward with a great relationship between NERSBA and Pitt County Schools.

The NERSBA Finance Committee is scheduled to meet with Mrs. Baggett on November 6th at the Pitt County Schools Central Office complex to review and make adjustments to our budget to be presented in December for board approval.

Special Presentation:

Mr. Davis revealed the NERSBA signage that has been placed in our administrative office area lobby. The sign was made by Tom Sawyer of Woodwriters Signs in Jamesville, NC. Mr. Sawyer gave a brief presentation of the sign he built for NERSBA and his history of making signs and his teaching experiences with Beaufort County Schools.

NERSBA Math Education Program: Christi Rogerson, Connie Smith, Buffy Everette:

Mrs. Christie Rogerson, Mrs. Connie Smith and Mrs. Buffy Everette conducted a presentation regarding our Mathematics Program at NERSBA. The teachers noted how they use curriculum concepts from all NERSBA academic and career/technical education program areas to incorporate within their formal instructional protocols.

Old Business:

NERSBA Board of Directors Retreat Update: Mac Hodges

Chairman Hodges thanked the board members that came to the Vision and Mission retreat at 3:30 pm. Dr. McLeod from the Department of Public Instruction led the discussion regarding establishing a new Vision and Mission for NERSBA. A copy of the boards' work on this issue was provided to all board members from today's meeting.

University of Mount Olive Update:

Mr. Davis has continued to pursue a working agreement with the University of Mount Olive where our students can enroll in college classes. A follow-up meeting is scheduled with Dr. Sandy Maddox on November 2, 2015 at 10 am at their Washington, NC campus.

NERSBA Curriculum Design Committee:

Mr. Forrest, Mr. Walker, Mr. Phipps will meet on November 5, 2015 at NERSBA Jamesville Campus.

NERPSBA Board Policy Development Committee:

Mrs. Woolard, Mr. Babcock, Mrs. Clough, Mr. Spruill will meet in the near future with Principal Davis. This is a working group and will begin working on board policy development.

NERPSBA Board Membership Guidelines Committee Report: Jean Woolard

Mrs. Woolard noted that based on the composition of our board, we are one board member short. Our board of directors need to make sure we have all counties adequately represented and informed the board of the need to proceed to place a seat from Pitt County with a person from the business community.

Mr. Babcock moved to allow Mrs. Woolard to begin the process of working with the NC East Commission within our guidelines to identify a possible Pitt County representative to fill a position on our board. This motion was followed by a second from Karen Clough.

After discussion, the motion passed unanimously by the board of directors.

New Business:

Principal Davis informed the board of a phone conversation with representatives from North Carolina Central University. The school would like to work with NERSBA on a grant opportunity to serve students from Edgecombe, Nash and Martin counties. All students at NERSBA would be eligible to receive services and benefits of this grant offered through the Golden Leaf Foundation which will provide stem opportunities for high school students focusing on biotechnology.

NERPSBA 2015-2016 Revised Calendar:

A copy of the new revised calendar was presented to all board members for their information.

NERPSBA 2014-2015 Report Card Presentation: Julie Gurganus

Mrs. Julie Gurganus reported on the NERSBA Report Card for the 2014-15 school year which is scheduled to be released on December 1st. A packet was provided to all board members including information noted below:

- 2014-2015 State, Five Partnering Districts and School Level EOC Achievement Level.
- 2014-15 NERSBA School Level AMO Targets Report
- 2014-15 NERSA School Level Drilldown Performance Data
- 2014-15 School Performance Grade, School Performance Score and Growth by District/School
- 2014-15 NERSBA School Level Other Indicators Report

NERPSBA National Honor Society Induction Ceremony:

Principal Davis informed the board that our Charter National Honor Society Induction Ceremony will be held on Thursday, December 3, 2015 at 7:00 PM. Fifty-two scholars have been invited to membership in this organization.

IDEA 611 Grant:

Principal Davis provided information regarding this grant in the amount of \$12,000.00 through DPI to help out our exceptional children's program. He hopes to receive final approval of this grant in the near future.

General Informational items:

Principal Davis informed the board of the following informational items:

- FFA Jacket Ceremony will be held at 7:00 PM on October 22, 2015
- National FFA Convention October 25th-31st
- November 11, 2015 Veterans day school will be closed
- November 12th NC Regional Ag Fest at the Bob Martin Center
- November 20th Fall Dance 7:00 PM at the Vernon James Center

Mr. Davis also announced that the next board meeting will be held on December 9, 2015 at 4:30 PM in the NERSBA Technology Center.

Benjie Forrest moved to go into closed session at 6:00 pm for the items as outlined:

- NC G.S. 143-318.11(a)(1)/Privileged Information
- NC G.S. 143-318.11(5)/Facilities Lese Agreement
- NC G.S. 143-318-11(6)/Personnel

This was followed by a second from Karen Clough. The motion to enter closed session was passed unanimously by the board membership.

Open Session@ 6:55 pm:

The Board accepted the recommendation by Principal Davis to approve internships for students during 2016 Spring Semester in the amount of 120 hours within a career area of desired interest. Matthew Babcock moved to adopt the proposal followed by a second from Paul Spruill. The motion passed unanimously by the board membership.

Principal Davis recommended that Dr. Melanie Stanley be employed for a one-year contract for the Director of Instruction position. Paul Spruill moved to accept the recommendation followed by a second from Benjie Forrest. The motion passed unanimously by the board membership. Dr. Stanley will begin employment at NERSBA on Monday January 4, 2016.

Minutes submitted by: Inga Spruill
December 4, 2015