

**Northeast Regional School of Biotechnology and Agriscience**  
**Board of Directors Meeting Agenda**  
**Technology Center**  
**July 20, 2016**  
**4:30 pm**

1. Call to order: Mr. Mac Hodges, Chairman
2. Roll Call: Mrs. Inga Spruill conducted the roll call.
  - a. Present: Mac Hodges, Joe Landino, Benjie Forrest, Dwight Respress, Kenneth Harrell, Ethan Lenker, Jerry Phelps, Don Phipps, Ephraigm Smith
  - b. Absent: Julius Walker, Jean Woolard, Paul Spruill, Simon Griffin, Matthew Babcock, Karen Clough
  - c. Tardy: Ann Britt
3. Invocation and United States Pledge of Allegiance: Mr. Benjie Forrest led the BOD in prayer and the Pledge of Allegiance.
4. Approval of Board Meeting Agenda: A correction was made by Mr. Hal Davis on the agenda indicating that it should be June not May minutes. A motion was made by Mr. Dwight Respress to approve the agenda with the correction followed by a second by Mr. Kenneth Harrell. The agenda was approved unanimously.
5. Approval of June Board Meeting Minutes: Mr. Mac Hodges requested a motion to approve the minutes that has been posted on the NERSBA website. Mr. Ephraigm Smith motioned to accept the minutes followed by a second by Mr. Kenneth Harrell. The motion was passed unanimously.
6. Public Comments: Mrs. Rachel Craddock, on behalf of the Town of Jamesville and commissioners, presented a framed resolution that was passed in their last board meeting showing support of NERSBA. This was accepted by Mr. Hal Davis.
7. NERSBA Finance Report: Mrs. Baggett was not able to attend the meeting; however, Mr. Hal Davis gave the BOD an update of the finance report. He reported that not much has changed as NERSBA continues to pay invoices through the continued resolution budget that was previously approved. Mrs. Baggett would like to meet with the Budget Committee before the next NERSBA board meeting in August. The date for that meeting is to be determined.
8. NERSBA Curriculum Design Committee Meeting Review: Dr. Melanie Stanley indicated that the recommendations from the committee will be addressed later in the agenda of the meeting. She did indicate the following:
  - MCC is hosting an orientation for all NERSBA students who are enrolled in MCC courses on Wednesday, August 17, 2016.
  - Increasing the SAE/Internship requirements were discussed and will be presented.
  - A career course study certificate option for students will be presented.
9. NERSBA Staff Development Initiatives: Mrs. Tracie Asby provided the BOD members a packet that identified all of the "Formal" Professional Development events that the faculty/staff has attended over the past 4 years.

Mr. Mac Hodges requested that NERSBA work with the superintendents of the 5 counties to provide additional professional development opportunities. Mr. Davis indicated that he has already pursued this as an option to provide more professional development.

10. NERSBA Class of 2016 Pathways: Mrs. Jessica Newman gave an over-view of how students are doing at the college level. According to the Spring 2016 report, NERSBA students enrolled and completed 491 classes at MCC. 90.3% earned college transfer credit with a "C" or higher. Of the 10 students who recently graduated from NERSBA, 90.2% enrolled in college programs that are related to STEM. Mr. Mac Hodges requested that this information be placed in a spreadsheet and maintained to provide updates on the progress of NERSBA scholars.

11. Old Business:

- a) NERSBA Spring Commencement: Mr. Hal Davis thanked all that made the June commencement a huge success. The BOD was provided a copy of the program. Mr. Davis indicated that preparations for both the December 2016 and May 2017 commencements have begun.
- b) NERSBA Board Policy Development /NC Schools Board Association Update: Mr. Hal Davis indicated that we are still working with the NC School Board Association to develop the BOD policy manual. This is a very long process and hopefully it will be completed by the end of 2017/2018 school year. Mr. Davis thanked Dr. Stanley and Attorney Christine Scheef for all their guidance with this process
- c) Campus Security: Mr. Hal Davis reported that the Martin County Schools maintenance department replaced the locks on the interior doors of the school. In addition, the security system has been updated by East Coast Security.

12. New Business:

- a) University of Mount Olive Memorandum of Understanding (MOU): A copy of the Articulation Agreement was forwarded to the BOD and a paper copy was provided for approval. Mr. Benjie Forrest stated that even though he was on the BOD at UMO, he was not recuse himself from voting on this agreement. Mr. Dwight motioned to accept the MOU followed by a second from Mr. Joe Landino. The motion passed unanimously.
- b) Martin Community College Memorandum of Understanding: A copy was provided to all board members for approval. Mr. Benjie Forrest motioned to accept followed by a second from Mr. Kenneth Harrell. The motion passed unanimously.
- c) NERSBA/MCC Career Studies Certificate: Dr. Melanie Stanley indicated that there are 3 or 4 students who will not meet the LEA graduation requirement set forth in the Scholar Manual of 36 college credits. These students do meet the minimum NC high school graduation requirements. The recommendation from the Curriculum Committee is to allow these students to graduate in May 2017 with a Career Studies Certificate from MCC. These certificates require 15-20 college credits for completion. This is only an exception for this one time.

Mr. Kenneth Harrell was concerned that we are lowering our standards and that the students and their parents knew the requirements when they enrolled in the school.

Mr. Benjie Forrest stated that the purpose of this school was to not only prepare the students for furthering their education, but to be career ready. He referenced that the NC General Assembly wants to see these kids ready and prepared for work.

Mr. Mac Hodges agreed and stated that we need to save the students and move this way in an effort to make them successful.

Mr. Joe Landino indicated that we don't want to get caught in a trap of just making us look good like some schools have been doing by lowering the standards and allowing students to graduate.

Mr. Mac Hodges indicated that the administration needs to review the policies set forth in the manual and ensure that ALL students are on track to graduate, otherwise, the students need to return to their home LEA to complete their high school diploma.

Mr. Dwight Respass made motion to table this discussion and put under item number 14 to discuss as privileged information in closed session. Mr. Kenneth Harrell second the motion. The motion passed unanimously.

- d) Supervised Agriculture Experience/Internship Requirements: Dr. Melanie Stanley reported that the Curriculum Committee recommends that the SAE/Internship hours be increased from 120 to 130 hours to be consistent with the CTE Internship guidelines set forth by NCDPI.

Mr. Benjie Forrest motioned to accept followed by a second from Mr. Dwight Respass. The motion passed unanimously.

- e) General Information items: Mr. Hal Davis provided the following information:

- He introduced Mrs. Katherine Buck as the full time EC teacher
- Margo Lilley and Kristina Phelps will be attending the Washington Leadership Conference
- Teachers are return to campus on July 18, 2016
- The first day of school is August 4, 2016
- Open house will be on Tuesday at 7p.m. for our sophomores, juniors, seniors and super seniors
- NERSBA is hosting a Legal Issues workshop at Deadwood Restaurant on July 28, 2016 from 8:00 a.m. to 2:00 p.m.
- Several students will attend the F.J. Peeler camp during the first week of August
- A consultant from Towne Insurance will be onsite at 2:00 p.m. on August 2, 2016 to assess the concerns of the facility.
- The Finance committee meeting will be scheduled prior to the board meeting in August
- Christy Gardner is taking a leave of absence this semester to complete her internship requirements at ECU from the middle of August through December
- Buffy Everette will be on maternity leave starting July 29, 2016 through September 30, 2016
- NERSBA will be working with DPI on the Cooperative and Innovated schools division

13. August Board Meeting Date scheduled for Wednesday, August 17, 2016 at 3:30 p.m.

Mr. Mac Hodges asked that the time be changed from 4:30 p.m. to 3:30 p.m. due to a conflict.

Mr. Mac Hodges stated that the results are back in from the EC Audit and requested that the EC Committee meet on Friday in room 311 at the Ed Tech Center in Washington at 9:00 a.m.

Mr. Matthew Babcock resigned his position on the board to further his education, effective July 20, 2016. The resignation letter was read by Mr. Mac Hodges.

14. Mr. Benjie Forrest made the motion to go into closed session at 5:47 p.m. under the following statues:
- NC G.S. 143-318.11(a)(1)/Privileged Information
  - NC G.S. 143-318.11/(5)/Facilities Lease Agreement
  - NC G.S. 143-318.11/(6)/Personnel)

Mr. Dwight Respass requested that the discussion on graduation requirements be added under the privileged information section. The motion was second by Mr. Jerry Phelps. The motion passed unanimously with a 4 minute break.

15. Open Session at 6:35 p.m.

- Personnel recommendations: Dr. Ethan Lenker motioned to accept the recommendations followed by a second by Mr. Benjie Forrest. The motion passed unanimously.

- New Business Career course of Study certificate was accepted. Mr. Jerry Phelps motioned to accept followed by a second from Dr. Don Phipps. The motion passed unanimously.

Mr. Benjie Forrest motioned to adjourn the meeting followed by a second by Mr. Jerry Phelps. The motion passed unanimously. The meeting adjourned at 6:35 p.m.