

Northeast Regional School of Biotechnology and Agriscience
Board of Directors Meeting Minutes
Jamesville Technology Center
June 15, 2016
4:30 PM

1. Call to Order: Mr. Mac Hodges called the NERSBA Board of Directors (BOD) meeting to order at 4:30 p.m. on Wednesday, June 15, 2016.
2. Roll Call: Mrs. Inga Spruill conducted the roll call.
 - a. Present: Mac Hodges, Joe Landino, Benjie Forrest, Dwight Respass, Kenneth Harrell, Jean Woolard, Paul Spruill, Simon Griffin, Karen Clough, Don Phipps, Ann Britt, Ephraigm Smith
 - b. Absent: Julius Walker, Ethan Lenker, Matthew Babcock, Jerry Phelps
3. Invocation and United States Pledge of Allegiance: Mr. Ephraigm Smith led the BOD in prayer and the Pledge of Allegiance.
4. Approval of Board Meeting Agenda: A motion was mad by Dr. Phipps to approve the agenda as presented followed by a second by Mr. Kenneth Harrell. The agenda was approved unanimously.
5. Approval of May Board Meeting Minutes: Mr. Mac. Hodges requested a motion to approve the minutes that had been posted on the NERSBA website. Mr. Dwight Respass noted that the word “and” should be inserted between the word utilities and lease payment. Mr. Respass made the motion with the correction followed by a second by Mr. Joe Landino. The motion was passed unanimously.
6. Public Comments: Mrs. Christy Rogerson spoke on behalf of the faculty and staff thanking the BOD for the wonderful appreciation dinner for the staff.
7. NERSBA Finance Report: Mrs. Debra Baggett, Pitt County Schools presented the following information. Mr. Benjie Forrest moved to accept the financial report as stated followed by a second from Mrs. Jean Woolard. The motion passed unanimously.
 - a. Year-to-date Revenues: For Quarter 4, we are still waiting on Tyrrell and Washington Counties for payment. Contact has been made and a payment is expected before the end of June.
 - b. State Funds: The budget is \$1,686,862.00. As of June 15, 2016, NERSBA has spent \$1,542,420.32 which leaves a balance of \$144,441.32.
 - c. Golden Leaf Foundation Funds: Salaries will be paid from this funding source. The unused funds for transportation will be reverted back to the Golden Leaf Foundation. This grant ends June 30, 2016.

- d. Federal Funds: These funds have been used to pay a portion of the EC teacher's salary. The remaining balance after June 30, 2016 is approximately \$10,000 and this will be a carry-over for the 2016-2017 school year.
 - e. Local Funds: The remaining balance as of June 15, 2016 is \$167,374.33. We are estimating that approximately \$150,000.00 will be carried over to the 2016-2017 school year
8. Budget Amendment #3: Mrs. Debra Baggett reported that a budget amendment is needed to adjust the reallocation of monies in the instructional and support line items. Mrs. Kenneth Harrell made a motion to accept the Budget amendment as presented followed by a second from Mr. Benjie Forrest. The motion passed unanimously.
9. NERSBA Financial Grants/Martin Community College Update: Dr. Melanie Stanley indicated that the 4 grants that NERSBA has applied for will not announce until later this year. As far as MCC courses, we have approximately 80 students enrolled in college courses for the summer sessions. NERSBA did not hire a facilitator to monitor these students during this time. The BOD requested that a report be given as to how well our students did without a facilitator present.
10. NERSBA Curriculum Design Committee Meeting: The next meeting is scheduled for Thursday, June 30, 2016 @ 2:00 PM.
11. NERSBA Staff Development Initiatives: Mr. Hal Davis stated that Mrs. Tracie Asby has been documenting all of the staff development opportunities our staff has participated in since the inception of NERSBA in 2012. She will share this information at the July 2016 BOD meeting.
12. Old Business
- a. University of Mount Olive Update: Dr. Sandy Maddox has sent us the Memorandum of Understanding (MOU) from Mount Olive University to review. This document will be presented for BOD approval at the July 2016 BOD meeting.
 - b. NERSBA Board Policy Development/NC School Boards Association: The NERSBA staff are working with Ms. Christine Sheath to develop the NERSBA BOD policy manual. An initial set of draft policies have been sent for our staff to review.
 - c. NERSBA Final Exam/Testing Review: The final week of school has been very busy with the End-of-Grade assessments. Mrs. Julie Gurganus and staff have worked diligently to ensure that we had 100% of our students taking the state tests. Once the state releases the test scores, a presentation to the BOD will be made.
 - d. NERSBA Internship Update: Dr. Melanie Stanley shared that the 10 students who will be graduating on Saturday, June 18, 2016 have completed their internship requirements. Several BOD members participated in the student presentations.
13. New Business
- a. Audit Contract For 2015-16 Academic Calendar: Mr. Hal Davis indicated that NERSBA will be using Carr, Riggs and Ingram for the upcoming audit during the 2016-2017 school year. A copy of the

contract was given to the BOD members to review. Mr. Paul Spruill made a motion to approve the contract followed by a second from Mrs. Jean Woolard. The motion passed unanimously.

- b. New Scholar Orientation Update and Review: The new scholar orientation was held on May 17, 2016. The majority of our new scholars and families were able to attend despite the weather.
- c. NERSBA Spring Commencement: Mr. Hal Davis reminded the BOD that the NERSBA Spring Commencement will be held on Saturday, June 18, 2016 at 10:00 a.m. with all BOD members being invited to attend. There will be a reception for guests beginning at 9:15 a.m. in the NERSBA Technology Center.
- d. General Informational Items: Mr. Hal Davis shared the following information with the BOD:
 - i. June 10, 2016 was the end of the school year.
 - ii. Several students are taking MCC courses this summer.
 - iii. We have several students who will be attending the State FFA Convention
 - iv. Two students will be attending the FFA Raleigh at NCSU. This event is sponsored by NC Farm Bureau.
 - v. On July 2, 2016, two students will be attending the WL program in Washington, DC
 - vi. Faculty and staff will be returning to work on July 18, 2016.

14. July Board Meeting Date: Wednesday July 20th @ 4:30 PM

15. NERSBA Board Closed Session: Mr. Kenneth Harrell made a motion to go into closed session pursuant to the following general statutes – (NC G.S. 143-318.11(a)(1)/Privileged Information), (NC G.G. 143-318.11(5)/Facilities Lease Agreement), and (NC G.S. 143-318.11(6)/Personnel). Mr. Ephraim Smith made the second and the motion was passed unanimously to go into to closed session at 5:09 p.m.

16. Open Session: Mrs. Karen Clough made a motion to approve the personnel recommendations followed by a second from Mr. Paul Spruill. The motion passed unanimously. Mr. Benjie Forrest motioned to approve the proposed field trip followed by a second from Mr. Joe Landino. The motion passed unanimously.

17. Adjournment: Mr. Benjie Forrest motioned to adjourn the meeting followed by a second from Mr. Joe Landino. The meeting was adjourned at 5:20 p.m.

