

# Northeast Regional School of Biotechnology and Agriscience Board Meeting Minutes

**Date:** May 18, 2016

**Time:** 4:30 pm

**Place:** NERSBA Jamesville Campus

**Present:** Mac Hodges, Julius Walker, Joe Landino, Dwight Respass, Kenneth Harrell, Simon Griffin, Don Phipps, Ann Britt, Ephraim Smith

**Absent:** Ethan Lenker, Paul Spruill, Matthew Babcock

**Tardy:** Benjie Forrest, Jean Woolard, Jerry Phelps

- I. **Call to Order:** NERSBA Board Chairman, Mac Hodges called to order the NERSBA Board of Directors (BOD) meeting at 4:30 pm on Wednesday, May 18, 2016.
- II. **Roll Call:** Inga Spruill conducted the roll call (please see comments above for attendance).
- III. **Innocation/Moment of reverence:** Mr. Walker led the BOD in prayer and the Pledge of Allegiance
- IV. **Approval of Agenda:** A motion was made by Dr. Phipps and a second by Mr. Landino. The agenda was approved unanimously.
- V. **Approval of Minutes:** A motion was made by Mr. Smith and a second by Mr. Griffin to approve the minutes from the April BOD meeting. The motion was passed unanimously.
- VI. **Public Comments:** None
- VII. **Finance Report:**
  - a. **Finance Committee Report:** According to Mr. Landino, the Finance Committee met with Mrs. Baggett with regards to the proposed budget for 2016-2017 school year. The committee will present the proposed budget at a later date.
  - b. **2016-2017 Interim Budget Resolution:** Mrs. Baggett reported that the budget resolution that is needed to be passed by the BOD will allow NERSBA to continue to pay the expenses of the school until the State budget has passed. A motion was made by Mrs. Clough and a second by Mr. Walker to approve this resolution. The present BOD members signed the resolution and it passed unanimously.
  - c. **Expenditure Report for 2015-2016:** Mrs. Baggett presented the following information with regards to the current school year budget. Mr. Harrell made a motion with a second by Mr. Respass to accept the financial report. The motion was passed unanimously.
    - i. **Local Funds:** At the time of the meeting, payments have been received from each of the 5 LEAs, except for Tyrrell and Washington Counties. The balance was \$174,776.39. The utilities and lease payments will be made from this fund and the remainder will be carried over for the 2016-2017 school year.
    - ii. **State Funds:** The balance is \$309,395.74. These funding MUST be spent prior to June 30, 2016. Mr. Davis and Mrs. Baggett have met on several occasions to

ensure that this funding will be spent. At this time, over \$20,000 has been spent on supplies and materials to implement the CASE program of study.

- iii. **Golden Leaf Foundation Funds:** The funds from this grant are used for employee salaries and benefits, and student transportation. NERSBA is showing that there will be a balance left in the transportation line item. If this is the case by June 30, 2016, then those funds will be reverted back to the Foundation.
- iv. **Federal Funds:** The IDEA Part B (611) grant funding was used to pay the salary of the Exceptional Children Instructor.

VIII. **Financial Grants & Martin Community College Update:** Dr. Stanley indicated that NERSBA students are registering for Summer and Fall courses at MCC. At this point, over 30 students have registered for Summer classes. The Accuplacer tests were given to students by Mr. Wells and Mrs. Newman this week. MCC has agreed to allow Mrs. Newman be a proctor for these assessments. Dr. Britt followed up by stating that 9 students graduated from MCC at the Spring 2016 graduation ceremony. These scholars graduated what is typically a 5-year program in 4 years. Mr. Davis attended and spoke at graduation. According to the data, the 9 students had 551 credit hours through our partnership. This is a savings of over \$40,000 for parents in tuition and books. If the students are attending one of the 16 NC state universities, it would be approximately over \$25,000 savings for the parents. As for grants, notification about the awarding of the Monsanto, Small Grain Growers, and Tobacco Trust grants will not be available until Fall 2016.

IX. **Curriculum Design Committee Report:** Dr. Stanley reported that the committee recommended to the BOD that December 17, 2016 should be the December graduation date. The December graduation would mimic the Spring graduation. At this time, we have 8 students who are on track to possibly graduate in December. The BOD approved this date unanimously.

X. **Technology Information Update:** Mrs. J. Gurganus provided the following technology update to the BOD. Mr. Landino made a motion and a second by Mr. Forrest to accept the lease from First South Leasing to continue the leases for technology. The motion was passed unanimously.

a. Technology Update

- i. Wireless Access Points in every Classroom, including the Gym
- ii. Purchased Laptops for 9<sup>th</sup> Grade Scholars
- iii. Purchased Laptops for 12<sup>th</sup> Grade Scholars
- iv. Accidental Damage Protection and 3 years onsite warranty on all devices.
- v. Replace student computers every 3 years
- vi. Computers, Bags, Mice and Chargers are labeled for each scholar

b. Technology Status:

- i. Server is in place for management-Each Scholar/Staff has an individual login
- ii. Zscaler Filter used for internet filtering. The filter is locally managed, but it's provided by the state at no cost.
- iii. Several Printing Stations throughout the school
- iv. 3 Interactive Whiteboards
- v. 14 LCD Projectors

c. Annual Tech Night:

- i. Parents and 9<sup>th</sup> Grade Scholars are required to attend prior to receiving their laptop
- ii. Topics Covered:

1. Cyberbullying
  2. Internet Safety (as required by the Children’s Internet Safety Act)
  3. School Technology Polices
  4. Taking Care of the Computer
  5. Initial login training
- d. Online Resources:
- i. NC Wise Owl
  - ii. Google Aps for Education (email, google drive)
  - iii. Canvas Learning Management System (LMS)
  - iv. News ELA
  - v. Web 2.0 Tools
- e. Professional Development:
- i. Canvas Learning Management System
  - ii. NC Ties Technology Conference
  - iii. The Connected Classroom Conference
  - iv. Morning Meetings-Technology Sharing Sessions
  - v. One-on-one Support as needed
- f. School News Team:
- i. Team of 5 scholars
  - ii. Meet during SMART Lunch
  - iii. Take Pictures
  - iv. Format Pictures for Website
  - v. Write Articles for Website
- g. Tech Support-Tech Director:
- i. Perform minor computer repairs, including internet connection issues, printing issues, software issues and login issues
  - ii. Submit and monitor HP Requests for those repairs covered through warranty and accidental damage protection
  - iii. Monitor and manage loaner computers
  - iv. Manage Website
  - v. Manage Zscaler Filter
  - vi. Manage Staff/Scholar Network Logins
  - vii. Manage IAM Cloud Logins (State online systems)
  - viii. Manage Google Email/Apps for all Scholars and Staff
- h. Tech Support –Soundside:
- i. One day every two weeks to provide onsite support
  - ii. Image all new computers
  - iii. Setup logins on server for all new users
  - iv. Reimage computers as needed
  - v. Installed Wireless Access Points and Management components
  - vi. Installed server
  - vii. Manage network and wireless access points
- XI. **Old Business:** Mr. Davis brought the following to the BOD members’ attention:
- a. **University of Mount Olive Update:** Dr. Maddox and the president of UMO will be forwarding a draft of the MOU to offer NERSBA scholars an Associate of Science Degree in Agriculture. The proposal is to provide courses Fall 2016 to rising seniors who are interested in the field of agriscience.

- b. **Policy Development with the NC Schools Board Association:** NERSBA administration met with Christine Sheath of NCSBA to discuss the development of the BOD policies to govern NERSBA>
  - c. **Parental Advisory Committee:** This committee will be reorganized to include new members prior to July 2016.
  - d. **2016 Drug Symposium:** Mr. Davis publicly thanked Washington County and Mayor Brian Roth for the superb workshop offered to NERSBA students at the Vernon James Center. He indicated that it was one of the best programs that he has observed in Eastern, NC.
- XII. **New Business:** Currently, NERSBA has offered 65 new scholars admission to NERSBA. In addition, Mr. Davis recommended that the Spring 2017 commencement be held on Saturday, May 20, 2017 at 10:00 a.m. A motion was made by Mr. Respass and a second by Dr. Phipps. The motion passed unanimously.
- XIII. **General Informational Items/Reminders:** Mr. Davis provided the following reminders:
- a. Graduation will be held on Saturday, June 18, 2018 beginning at 10:00 a.m. There will be a reception beginning at 9:15 a.m. Information will be sent to parents and guests with more specifics about graduation.
  - b. Next meeting will be held on Wednesday, June 15, 2016 at 4:30 p.m. in the NERSBA Technology Center.
- XIV. **Closed Session:** Mr. Forrest made a motion to enter into closed session with a second by Mr. Harrell under the statutes listed below. The motion was passed unanimously at 5:18 p.m.
- a. (NC G.S.143.318.11(a)(1)/Privileged Information)
  - b. (NC G.S.143-318.11(5)/Facilities Lease Agreement)
  - c. (NC G.S.143-318.11(6)/Personnel)
- XV. **Reconvened Open Session/Motions:** Mr. Harrell made a motion to reconvene open session with a second by Mrs. Clough. The motion passed unanimously at 5:55 p.m.
- a. **Personnel:** Mr. Respass made a motion to accept the new substitute employment and a new science teacher with a second by Mrs. Woolard. The motion passed unanimously.
- XVI. **Adjourn:** Mrs. Woolard made a motion with a second by Mr. Landino to adjourn the meeting at 5:56 p.m. The motion passed unimously.

Minutes submitted by: Inga Spruill