

**Northeast Regional School of Biotechnology and Agriscience  
Board of Directors Meeting Agenda  
Jamesville Technology Center  
October 19, 2016  
4:30 pm**

**1. OPEN SESSION** at 4:30 pm

**1.1 Call to order:** Mr. Mac Hodges, Chair

**1.2 Roll Call:** Mrs. Inga Spruill proceeded with the roll call.

**Present:** Mac Hodges, Julius Walker, Benjie Forrest, Kenneth Harrell, Jean Woolard, Paul Spruill, Simon Griffin, Karen Clough, Don Phipps, Ann Britt, Ephraigm Smith

**Absent:** Joe Landino, Dwight Respass, Ethan Lenker, Jerry Phelps

**1.3 Invocation & Pledge of Allegiance:** Mr. Julius Walker led the Board of Directors in prayer and the Pledge of Allegiance.

Mr. Hodges shared the video of Mr. Larry Wooten, President of NCFB, promoting the 4<sup>th</sup> Annual NC Ag EXPO. This event will serve 13 counties and school divisions. It will be held at the Bob Martin Center on November 3, 2016 starting at 9:30 am. Mr. Hodges thanked Superintendent Dr. Phipps and his administrative team for supporting and sponsoring this event. Over 1300 FFA members are expected to attend.

**2. AGENDA**

**2.1 Approval of Board Meeting Agenda:** Mrs. Jean Woolard added another item to the agenda under section 4 to address the Terms of Board Members. This became item number 4.7. Mr. Benjie Forrest motioned to accept the agenda with the addition as presented followed by a second from Mr. Kenneth Harrell. The motion was passed unanimously by the board.

**2.2 Public Comments:** none

**3. Discussion (action)**

**3.1 Approval of September Board Meeting Minutes:** Mr. Simon Griffin motioned to approve the September 2016 minutes as presented followed by a second from Mr. Julius Walker. The motion passed unanimously by the board.

**3.2 NERSBA 2016-2017 Operational Budget Update:** Mrs. Debra Baggett provided a packet of NERSBA's expenditures.

- **Year to Date Revenues:** \$38,595.88 has been received from the projected total of \$329,481.55 from various counties which were billed recently.
- **State Budget:** Out of the estimated \$1.9 million, we have spent \$461 thousand which is about 24% of the budget. This is right on track for where we should be at this time of the year. The majority of this funding has been used for staff salaries.
- **Federal Funds:** We have spent \$5,000.00 of the \$36,000.00 allocated for the EC program. A portion of this funding is used as the EC teacher's salary.
- **Local Funds:** Out of the \$329, 00.00 allocated in local funds, we have spent an estimate of \$35,000.00. We are anticipating to roll over \$25,000.00 to the fund balance.
- **G5-Grant:** This funding is used to provide professional development for faculty and staff. Approximately \$4,700.00 has been spent out of the \$21,000.00 allocated.

With no further discussion Mrs. Jean Woolard motioned to accept the budget as presented followed by a second from Mr. Ephraigm Smith. The motion was passed unanimously by the board.

### **3.3 NERSBA Calendar Revision Request (Hurricane Matthew): Mr. Hal Davis**

Due to the inclement weather caused by Hurricane Matthew, the following adjustments to the calendar are recommended:

- **October 31<sup>st</sup>** which was originally scheduled as a Home satellite Day to become a “Regular” school day.
- **December 22<sup>nd</sup>** which was originally scheduled as a Holiday to become a “Regular” school day and serve as a Fall Semester Exam Makeup Day. Monday, April 17, 2017 will be rescheduled as a Holiday for faculty and staff to make up for losing the December 22, 2016 holiday.

Mrs. Jean Woolard moved to accept the calendar changes as presented followed by a second from Mr. Julius Walker. The motion passed unanimously by the board.

**3.4 NERSBA Organizational Chart:** A finalized flow chart was presented to the board for recommendation. This chart and job descriptions will continue to change as the school grows or change with staff and will be a continuous work in progress and will be reviewed annually or as needed. Mr. Benjie Forrest motioned to approve as presented followed by a second from Mrs. Jean Woolard. The motion passed unanimously by the board.

## **4. Discussion (no action)**

**4.1 MCC/UMO Update: Dr. Melanie Stanley** thanked MCC/UMO for working with NERSBA during the time of the hurricane with school being closed because of the flooding and power outage for students and staff.

**4.2 NERSBA Internship Update: Mrs. Jessica Newman** announced that the 7 students scheduled to graduate this December will be presenting their Internship Projects on November 15, 2016 from 4:30 p.m. to 6:30 p.m.

**4.3 Cross-Curriculum Instruction W/ELA & Agriscience: Mrs. Sheena Slade** has merged the goals and objectives of the Agriscience Applications course with the English 1 goals and objectives. She provided the board with a copy of her syllabus and explained how she has worked closely with the agricultural department to create unique experiences for her students. Some of the books that her class will be reading and integrating agriscience concepts into the lessons are:

- The Jungle
- To Kill a Mockingbird
- Black Radishes
- Dad Man Path
- The Tempest

Mr. Benjie Forrest complimented Mrs. Slade on a job well done and that he was very impressed that she could recite the creed.

**4.4 NC Tobacco Trust Fund Grant: Dr. Melanie Stanley** announced that NERSBA has received a \$75,000.00 Tobacco Trust to build a greenhouse facility and learning lab.

**4.5 NERSBA Parental Advisory Committee Membership: Mr. Hal Davis** announced that the first PAC meeting was held on October 6, 2016 and it was well attended.

**4.6 National Honor Society Trip to Washington, D.C.:** This is scheduled for November 4<sup>th</sup> & 5<sup>th</sup> for a wreath laying ceremony at the Tomb of Unknown Soldiers. There will be 46 students and parents attending.

**4.7 Terms of Board Members:** Mrs. Jean Woolard wanted to readdress the length of terms for board members. She indicated that the committee, consisting of Karen Clough, Julius Walker, and herself, would need to meet to review the policy/legislation to determine the number of years one can serve. The board decided that officer elections will be held in December.

**5. Reminders/Announcements Mr. Hal Davis**

**5.2 NERSBA Scholar Volunteer Program** went very well. A presentation will be made at the next board meeting of specific examples of volunteer opportunities that students engaged.

**5.3 Northeast Regional Cooperative and Innovative Schools Meeting Review** was held on October 5<sup>th</sup> in the tech center. The information packet provided to the board included a list of all participating schools and a list of frequently asked questions.

**5.4 Parent/Teacher/Scholar Conference Schedule** is scheduled for October 25<sup>th</sup> from 5:00 pm to 8:30 pm.

**5.5 November NERSBA Board of Director Meeting Date** has been cancelled and the next BOD meeting will be held on December 7, 2016 at 4:30 p.m. in the Tech Center.

Reminder no Board of Election Meeting in November 2016.

Mrs. Christy Rogerson provided a copy of the Thrive article that was published in the Thrive magazine by Syngenta on women in Ag with Mrs. Rogerson and Mrs. Smith and a copy of the letter from Syngenta.

**6.0 Adjourn**

**6.1 Motion to Adjourn,** with no further business Mr. Julius Walker motioned to adjourn followed with a second by Mrs. Karen Clough. The meeting was adjourned at 5:32 pm with no closed session.