



NORTHEAST REGIONAL SCHOOL of Biotechnology and Agriscience

Wednesday, January 18, 2017

NERSBA Board of Directors Meeting Agenda

4:30 PM

NERSBA Technology Center

1. OPEN SESSION – 4:30 PM

- 1.1 Call to Order: Mr. Julius Walker, Chair: Mr. Walker called the meeting to order at 4:30 p.m.
- 1.2 Roll Call: Dr. Melanie Stanley: Dr. Stanley completed the roll call.
 - Present: Mr. Walker, Mrs. Woolard, Mr. Hodges, Mr. Forrest, Mrs. Clough, Mr. Landino, Mr. Griffin, Mr. Spruill, Mr. Smith, Mr. Respass, Dr. Phipps
 - Tardy: Mr. Phelps
 - Absent: Mr. Harrell, Mr. Lenker, Dr. Britt
- 1.3 Invocation & Pledge of Allegiance: Mr. Benjie Forrest: Mr. Forrest led the BOD in the invocation and the pledge of allegiance.

2. AGENDA

- 2.1 Approval of Board Meeting Agenda: Presented by Mr. Julius Walker
 - Motion to approve agenda: Mr. Respass
 - 2nd to Motion: Mr. Spruill
 - Motion approved unanimously by the BOD.
- 2.2 Public Comments: None
- 2.3 New Board Membership: Mrs. Paige Harris, NERSBA Parental Advisory Committee
Dr. Sandy Maddox, University of Mount Olive
Mr. Walker introduced the new board members, indicating that they will be sworn in by the MCC Clerk of Court at the next board meeting on February 15, 2017. Mr. Walker had the other BOD members to introduce themselves. No action was taken at this time.

3. DISCUSSION (Action)

- 3.1 Approval of December Board Meeting Minutes: Presented by Mr. Julius Walker
 - Motion to approve December Board Meeting Minutes: Mr. Hodges
 - 2nd to Motion: Mr. Spruill
 - Motion approved unanimously by the BOD.
- 3.2 NERSBA 2016-17 Operational Budget Update: Presented by Mrs. Debra Baggett (Please refer to the 2016-2017 NERSBA Financial Report – January 17, 2017).
 - Local Funds LEA Allocations (page 1). Mrs. Baggett indicated that 3 of the local LEAs have submitted their local funds to NERSBA. Mr. Respass questioned why there was such a big difference in the amounts submitted by each of the localities. Mrs. Baggett explained that the difference is based on each individual LEAs state funding allocations plus the local allocations made by each local county commissioners to their LEAs. Mrs. Baggett indicated that at the February BOD meeting that she will provide a breakdown of the per pupil allocations for each of the 5 LEAs, including the state and local portions for each of those allocations. The total local funds collected year-to-date is \$156,394.92.
 - State Funds (pages 2-3). The total funds spent year-to-date from the various line items allocated through state funds is \$943,357.45. According to Mrs. Baggett this approximately 49% of the budget targeted in this category.
 - Federal Funds (page 4). NERSBA has spent 43% (\$12,360.16) of the federal funds. These funds are used to partially pay for the Exceptional Children teacher's salary and benefits.

- G5 Grant Funds (page 5). The G5 grant funding is allocated for professional development opportunities. NERSBA has spent 20% (\$6,046.85) of this allocation. Mr. Davis indicated that the majority of this funding will be spent during the summer with teachers attending professional development opportunities such as one of the CASE curriculum institutes.
 - NERSBS Local Funds (page 6). Mrs. Baggett provided a line item account of the local funding. According to this report, 20% of the budget has been spent mostly on operational and purchased services. At this time, \$262,253.65 is remaining in this account.
 - Motion to approve financial report: Mr. Hodges
 - 2nd to Motion: Mrs. Woolard
 - Motion approved unanimously by the BOD.
- 3.3 NERSBA Board of Director Terms: Presented by Mrs. Jean Woolard, Mr. Julius Walker, Mrs. Karen Clough. Mrs. Clough indicated that this was an item that was discussed and voted on at the December 2016 BOD meeting. Mrs. Woolard added that there was no need for the BOD to take any action on this item since it had already been discussed and voted on by the BOD. However, Mrs. Clough did review the terms indicating which BOD members' terms were going to end December 2017. No action was taken.
- 3.4 NERSBA Series 4000 Board Policies: Presented by Dr. Melanie Stanley. Dr. Stanley presented the BOD with their 1st read of the Series 4000 Board policies during the December 2016 meeting. At this meeting, Dr. Stanley provided the BOD members with an overview of the changes from the NCSBA policies and the changes made to accommodate the uniqueness of NERSBA through Senate Bill 125. Based on Attorney Scheef's considerations and notes about the various adaptations, Mr. Respass and Mrs. Clough requested that this be tabled until the next BOD meeting in February. During this time, the BOD indicated that they wanted the NERSBA administration to submit these notes of consideration to our local attorney for review. Mr. Spruill specifically requested that policies 4335, 4353, 4328, and 4370 specifically be reviewed to ensure that there is no conflict. No action was taken, the item was tabled for the February BOD meeting.
- 3.5 2017 NERSBA Spring Semester Overnight Field Trip Requests: Presented by Mr. Hal Davis. Mr. Davis provided each BOD member with a detailed list of NERSBA overnight field trip requests for the Spring 2017 semester. He asked that the BOD take these into consideration for approval.
- Motion to approve the Spring 2017 Overnight Field Trip requests: Mrs. Woolard
 - 2nd to Motion: Mr. Hodges
 - Motion approved unanimously by the BOD.
- 3.6 2017 NERSBA Spring Semester Fundraiser Requests: Presented by Mr. Hal Davis. Mr. Davis provided each BOD member with a detailed schedule of requested 2017 Spring semester fundraiser opportunities.
- Motion to approve the 2017 Spring Fundraisers: Mr. Hodges
 - 2nd to Motion: Mr. Respass
 - Motion approved unanimously by the BOD.
- 3.7 2017 NERSBA Spring Semester Academic Calendar Recommendation: Presented by Mr. Hal Davis. Mr. Davis provided the BOD members with request to change a few dates in order to increase the "face-to-face" instructional time since there were several days missed due to inclement weather. The NERSBA administration is requesting that 2/10, 3/8, and 5/8 be changed from Home Satellite days for students to a regular instructional days.
- Motion to approve the 2017 Spring Semester Academic Calendar Recommendations: Mr. Forrest
 - 2nd to Motion: Mr. Landino
 - Motion approved unanimously by the BOD.

4. DISCUSSION (No Action)

- 4.1 Martin Community College/University of Mount Olive Update: Presented by Dr. Melanie Stanley. Dr. Stanley provided a brief overview of the partnerships and course enrollment of both MCC and UMO. At this time 95% of the students enrolled at NERSBA were enrolled in college courses through both MCC and UMO. At MCC, NERSBA students hold over 650 seats in various MCC courses offered online or on the MCC campus. For the Spring 2017 semester, UMO is offering 2 courses on the NERSBA campus: Horticulture I and Leadership. There are 9 students enrolled in the Horticulture I course and 4 students are enrolled in the Leadership course. Dr. Maddox added that UMO's staff and administration are excited about this opportunity to extend their course offerings at NERSBA.
- 4.2 2017-18 NERSBA Fiscal Budget/Finance Committee: Presented by Mr. Hal Davis. Mr. Davis indicated that the finance committee will be meeting prior to the February 2017 BOD meeting. Mr. Landino is still the chairman of this committee and Mr. Davis will contact him to set a date for this meeting. Mr. Davis will then

notify the other members of the committee of the date and time of this meeting. The other committee members are Mr. Griffin, Mr. Forrest, Mr. Hodges, and Mr. Walker.

- 4.3 NERSBA Scholar Recruitment Program For 2017-2018: Presented by Mr. Hal Davis. Mr. Davis indicated that during the month of February staff members, students, and himself will be actively recruiting future students for NERSBA. Mr. Davis has scheduled presentations at all of the middle schools in each LEA. As follow-ups to Mr. Davis' initial presentations, students and staff will return to each school to answer any questions. The NERSBA application has been translated into Spanish as well.
- 4.4 2017-18 NERSBA Academic Calendar: Presented by Mr. Hal Davis. Mr. Davis provided a detailed list of important dates for the remainder of the 2017-2018 school schedule. This list included the recently approved changes in the schedule. He pointed out that March 17, 2017 NERSBA will host Parent/Scholar/Teacher conferences and that NESBA's spring break will be from April 14, 2017 through April 21, 2017. He noted that MCC classes will meet during this time and students are expected to attend their college classes as scheduled.
- 4.5 NERSBA Series 7000 Board Policies: Presented by Dr. Melanie Stanley. Dr. Stanley provided the BOD with the next set of board policies for their initial review of the changes proposed by Attorney Scheef. Mrs. Clough requested that the notes for consideration from Attorney Scheef be submitted via email to the BOD members prior to the February 15, 2017 BOD meeting.

5. REMINDERS/ANNOUNCEMENTS

- 5.1 NERSBA Operational Schedules/Events. Please see the handout from Mr. Davis to review the upcoming important dates and events for NERSBA.
- 5.2 NERSBA FFA Alumni Meeting: January 24, 2017 @ 7:00 PM
- 5.3 February NERSBA Board of Directors Meeting Date: February 15, 2017 @ 4:30 PM

6. NERSBA Closed Session

- Motion to go into closed session according to the following NC General Statutes: Mr. Spruill
- 2nd to Motion: Mr. Forrest
- Motion approved to go into closed session unanimously approved by BOD at 5:32 p.m.
- 6.1 (NC G.S. 143-318.11(a)(1)/Privileged Information)
- 6.2 (NC G.S. 143-318.11(5)/Facilities Lease Agreement)
- 6.3 (NC G.S. 143-318.11(6)/Personnel)
- Motion to return to open session: Mr. Hodges
- 2nd to Motion: Mr. Landino
- Motion approved to go into open session unanimously approved by the BOD at 5:45 p.m.

7. Adjourn

- 7.1 Motion To Adjourn: Mrs. Woolard made the motion to adjourn and Mr. Hodges second the motion. The BOD unanimously approved to adjourn at 5:50 p.m.