



NORTHEAST REGIONAL SCHOOL of Biotechnology and Agriscience

June 13, 2018

Nersba Board of Directors Meeting Agenda 4:00 p.m.

1. **OPEN SESSION**

- 1.1 Call to Order: Mr. Julius Walker, Chair
Mr. Julius Walker called the meeting to order at 4:00 p.m.
- 1.2 Roll Call: Mrs. Inga Spruill
Present: Julius Walker, Jean Woolard, Benjie Forrest, Christie Bell, Ephraigm Smith, Kenneth Harrell, Mac Hodges, Sandy Maddox, Simon Griffin, Paul Hutchins
Absent: Dwight Respass, Ethan Lenker, Jerry Phelps, Karen Clough
- 1.3 Invocation & United States Pledge of Allegiance: Mr. Benjie Forrest

2.0 **Closed Session**

Mr. Ephraigm Smith made the motion for the Board of Directors to go into closed session according to the statues listed below. The motion was followed by a second from Mr. Benjie Forrest. The motion passed unanimously. Mr. Mac Hodges was recused from the discussion regarding item 2.1.

- 2.1 NC G.S. 143-318.11(a)(3)/Attorney-Client Privilege/Legal Update
- 2.2 NC G.S. 143-318.11(a)(5)/Real Property; Mr. Clifford Parson, Ward & Smith P.A.
- 2.3 NC G.S. 143-318.11(a)(6)/Personnel

Open Session

Mr. Mac Hodges motioned to approve the personnel recommendations as Presented under 2.3; followed by a second from Mr. Simon Griffin. The motion passed unanimously.

Mr. Julius Walker asked for a motion to acquire the real property under 2.2. Mr. Mac Hodges asked how much will the additional expenses? Mr. Davis indicated that the road entering the property will need to be graveled, a classroom laboratory be built, and establish bathroom facilities onsite. Mr. Benjie Forrest made the motion to acquire property; followed by a second from Mrs. Jean Woolard. The motion passed unanimously.

3.0 **Agenda**

- 3.1 Approval of Board Meeting Agenda: Mr. Julius Walker, Chair
Mr. Paul Hutchins motioned to approve the agenda; followed by a second from Mrs. Jean Woolard. The motion passed unanimously.
- 3.2 Public Comments: None

4.0 **Discussion (Action)**

- 4.1 Approval of May Board Meeting Minutes: Mr. Julius Walker, Chair
Mr. Simon Griffin motioned to approve the minutes; followed by a second from Mrs. Christie Bell. The motion passed unanimously.
- 4.2 NERSBA 2017-2018 Fiscal Budget Update: Mrs. Debra Baggett, NERSBA Finance Officer
 - A. 2017-18 NERSBA Budget Amendment
 - ~The Budget by Fund for State, Local, Federal IDEA, and the G-5 Grant is \$2,314,974.16
 - ~Budget by Purpose
 - Instruction \$1,878,360.71
 - Supporting \$430,222.21
 - Non Programmed \$6,391.24
 - Totaling: \$2,314,974.16
 - ~Budget Amendment #2
 - A reduction from the state was made of <\$2,343.00> for the True Up Virtual Public School adjustment on allotment.
 - \$27,907.37 was moved to system wide support services to cover the lawyer fees and costs of repairs to building.
 - ~State Budget Amendments
 - Please refer to the handout for specific details on state budget amendments. The amended budget balance is \$1,913,296.00.
 - ~Federal Fund Budget Amendment
 - There were no changes made.
 - ~Local Fund Budget Amendment
 - \$32,800.00 was moved from regular instruction service. \$2,800.00 of this amendment was placed in operational funds and \$30,000.00 was placed in policy and leadership funds to cover lawyer fees.
 - ~G5 Grant
 - The balance of this grant is \$28,672.43.

Mr. Benjie Forrest motioned to approve the budget amendments as presented; followed by a second from Mr. Ephraigm Smith. The motion passed unanimously.

B. 2017-18 NERSBA Financial June Report

~Revenues collected YTD:

Marting, Tyrrell and Washington counties have not submitted their Quarter 4 ADM funding.

~State Funds

We have spent \$1,696,321.63. The balance is \$216,974.37.

~Federal Funds

The balance is \$10,684.48. This will roll over to next year.

~G5 Grant Funds

We have spent \$23,336.77. The is \$5,335.66 for staff development over the summer.

~Local Funds

As of this report, \$143,027.72 of local funds have been spent. Currently, there is a balance of \$185,762.28. At this time, we are waiting on the last legal bill to be posted. We may be looking at EOY fund balance of approximately \$100,000.00 to \$125,000.00 to rollover.

Mr. Benjie Forrest motioned to approve as presented; followed by a second from Mr. Jean Woolard. The motion passed unanimously.

C. 2018-19 NERSBA Interim Budget Resolution

This will let us continue operations for salaries and general expenditures until we have the State Budget in place. Signatures give authority to continue to pay the bills.

Mr. Mac Hodges motioned to approve the Interim Budget Resolution; followed by a second from Mrs. Jean Woolard. The motion passed unanimously.

D. 2017-18 NERSBA Audit Contract with Carr, Riggs & Ingram

Mrs. Jean Woolard motioned to accept; followed by a second from Mr. Benjie Forrest. The motion passed unanimously.

5.0 DISCUSSION (NO ACTION)

5.1 NERSBA Instructional Programs: Mr. Hal Davis, Dr. Melanie Stanley 2017/18 school year was just completed. We are still waiting on some test results for English II and hoping to send report cards out soon. Preparations for the new school year in in the makings. First day of school for 18/19 is August 1ST.

5.2 NERSBA Board of Directors Business/Industry Representative (Mr. Joe Landino/Mr. Paul Spruill)

Over the past year, three of the board members have either resigned or their term expired. At this time, new board members need to be added to the board to fill these positions. These positions include business/industry representations from Tyrrell and Beaufort counties.

Committee Formed:

Jean Woolard, Julius Walker. Simon Griffin, Mac Hodges, Benjie Forrest

5.3 2018-19 NERSBA Parental Advisory Committee Meeting Schedule

August, October, January, March, May will be the months the Parental Advisory Committee will meet. We are in the process of making a schedule.

6.0 ANNOUNCEMENTS

6.1 NERSBA Final Exams, June 5th-11th

6.2 North Carolina State FFA Convention, June 19th-20th

6.3 NERSBA July board of Directors Meeting, Wednesday, July 18th

6.4 NERSBA 2018-19 Scholar/Parent Orientation

July 26th 10 AM, 2PM, 7PM

6.5 First Day of 18-19 Academic Calendar, Wednesday, August 1st

6.6 NERSBA Senior/Super Senior Celebration, Saturday, August 11th 10AM-2PM

Mr. Hal Davis thanked Mr. Ephraigm Smith for hosting the Teacher Appreciation Dinner and Mr. Simon Griffin for his financial support. Next Appreciation Dinner is scheduled for May 30, 2019

7.0 ADJOURN

7.1 Motion to Adjourn

Mr. Mac Hodges motioned to adjourn meeting; followed by a second from Mr. Benjie Forrest. The motion passed unanimously. Meeting adjourned at 5:02 p.m.