



**NORTHEAST REGIONAL SCHOOL
of Biotechnology
and Agriscience**

Wednesday, March 21, 2018

**NERSBA Board of Directors Meeting Agenda
NERSBA Technology Center
3:30 PM**

1. OPEN SESSION-3:30 PM

- 1.1 Call to Order: Mr. Julius Walker, Chair
Mr. Julius Walker called the meeting to order at 3:30 PM.
- 1.2 Roll Call: Mrs. Inga Spruill
Present: Julius Walker, Jean Woolard, Dwight Respass, Ephraigm Smith, Ethan Lenker, Karen Clough, Kenneth Harrell, Paul Spruill, Simon Griffin
- Tardy: Benjie Forrest, Christie Bell
- Absent: Jerry Phelps, Mac Hodges, Sandy Maddox
- 1.3 Invocation & United States Pledge of Allegiance: Mr. Dwight Respass
Mr. Dwight Respass led the board in Prayer & the United States Pledge of Allegiance.

2. CLOSED SESSION

Mr. Kenneth Harrell motioned to go into closed session according to the statues listed below; followed by a second from Mrs. Jean Woolard. The motion passed unanimously at 3:31 PM.

*NC G.S. 143-318.11(a)(1)/Privileged Information

*NC G.S. 143-318.11(a)(1)/Real Property

*NC G.S. 143-318.11(a)(1)/Personnel

3. AGENDA

- 3.1 Approval of Board Meeting Agenda: Mr. Julius Walker, Chair
Mrs. Jean Woolard motioned to approve the agenda as presented; followed by a second from Mr. Paul Spruill. The motion passed unanimously.
- 3.2 Public Comments: None

4. SPECIAL PRESENTATION

4.1 NERSBA Facilities Proposal, Mr. Jimmy Hite
Mr. Jimmy Hite of Hite Associates K-12 Architects and Planner provided a detailed packet of the renovation costs needed at NERSBA Jamesville Campus site. The overall estimated cost by building and codification total needs for the Jamesville Campus is \$3,622,849.47 as noted below.

~Site: \$507,113.13 @ 14%

~1928 Original Classroom Bldg. \$1,189,933.63 @ 33%

~1963 Classroom Addition \$374,316.09 @ 10%

~1977 Auditorium/Science Classroom Addition \$794,903.00 @ 22%

~1980s Admin/Classroom/Tech Center Addition \$450,684.00 @ 12%

~(Shop) Ag Engineering & Biotech Building \$305,899.03 @ 9%

5. DISCUSSION (ACTION)

5.1 Approval of February Board Meeting Minutes: Mr. Julius Walker, Chair Mrs. Karen Clough moved to approve the February board meeting minutes; followed by a second from Mrs. Jean Woolard. When Mr. Walker called for discussion, Mr. Dwight Respass requested to make a change to Item #7 indicating that the name of the organization is General Services Administration. The motion was amended and approved unanimously. Mr. Benjie Forrest amended the motion with correction followed by a second by Mr. Christie Bell. The motion passed unanimously.

5.2 NERSBA 2017-2018 Fiscal Budget Update: Mrs. Debra Baggett, NERSBA Financial Officer
Budget Amendment #1: Mrs. Baggett presented the budget amendment for the 2017/2018. The total budget is \$2,318,229.16 which includes state, local, federal, and G5 funding. According to Mrs. Baggett, there were no increases in any of the funding sources, but the funds have been reallocated. Eighty-two percent (82%) of the total budget is allocated instructional services. Funds were redirected for non-programmed services to instructional and system wide support services to cover driver salaries and benefits. Additional grant funds were received for professional development.

System wide support services are primarily related to covering utilities/rental expenses for the school building. Also, included are costs for the annual audit, cost of maintenance and utilization of the activity bus.

The state funds Budget Amendment showed about \$50,000.00 was redirected from instructional services to school leadership services and about \$500.00 moved from support services to the instructional services.

The local fund Budget Amendment showed that approximately \$12,000.00 was moved from instructional to system wide support to cover repairs to the building.

In the federal fund Budget Amendment approximately \$7,500.00 was moved from non-programmed services to instructional services because we were able to fund an additional portion of the EC salary with these funds.

There were no reallocations within the G5 grant category.

Mrs. Jean Woolard motioned to approve the Budget Amendment #1 as presented followed by a second by Mr. Benjie Forrest. The motion passed unanimously.

Financial Report as of March 14th 2018: Mrs. Debra Baggett
According to Mrs. Baggett, the financial report is as follows:

Local Funds Year to Date Revenues: At this point both Tyrrell and Washington counties quarter 3 funding have not been received. However, the quarter 4 billing has been sent out to participating counties.

State Funds: Mrs. Baggett reported that NERSBA has spent approximately 65% of the state funds at this point.

Local Funds: She indicated that approximately 34% of the local funds have been spent. NERSBA is on track to have a carry over budget of \$25,000.00 into the fund balance.

Mrs. Jean Woolard motioned to approve the financial report as presented followed by a second from Mr. Simon Griffin. The motion passed unanimously.

5.3 NERSBA Overnight Field Trip Request: Canoe Camping trip with NC Museum of Natural Science

Mr. Davis requested that Ms. Ginny Paul be approved to take students on an overnight field trip on the Roanoke River camping excursion from May 11, 2018 through May 12, 2018 with 10 students attending. The cost of this trip is \$90.00 per person. Mrs. Jean Woolard motioned to approve the overnight field trip followed by a second by Mr. Dwight Respass. The motion passed unanimously.

6. DISCUSSION (NO ACTION)

- 6.1 NERSBA Instructional Programs: Mr. Hal Davis/Dr. Melanie Stanley
Mr. Hal Davis reported that spring break is coming up quickly. Parent teach conferences are to be held on Thursday evening and Friday morning here on campus. Friday is a home satellite day for students. Next week MCC will be on spring break Wednesday through Friday. NERSBA will be on spring break all next week offices will open throughout the week.

Dr. Melanie Stanley reported that registration for college courses will begin as soon as we get back from spring break. We have also just launched our new website www.neregionalschool.org. Mrs. Stalls has diligently been working on this. With that being said, any suggestions or comments please let us know to make it more efficient and user friendly.

- 6.2 2018-2019 Academic Calendar Proposals
Two options of the NERSBA calendar were presented to the board of directors for review. Mr. Davis requested that the board members review these two options and vote on the NERSBA 2018-2019 academic calendar at the April 2018 board meeting.

- 6.3 2018-2019 Budget Committee/Planning Session
Mr. Davis indicated that it was necessary for the board to reappoint a Budget Committee for the 2018-2019 school year. Mr. Landino was chair of that committee and his term has ended, we need to reappoint a new chairperson and new members for the budget committee. Mr. Walker appointed the following members to this committee:

Mr. Benjie Forrest, Chairman
Mr. Simon Griffin
Mr. Julius Walker
Mr. Dwight Respass

7. ANNOUNCEMENTS

- 7.1 NC teacher working survey: March 19th
7.2 NERSBA parent/teacher/scholar conferences: March 22nd, March 23rd
7.3 State FFA hunter safety career development event (Eastern 4H Center):
March 24th
7.4 NC State School of Vet Science open house: March 24th
7.5 ECSU Math Competition: March 27th
7.6 State FFA Poultry Judging Career Event (NCSU): March 29th
7.7 NERSBA next Board of Directors Meeting:
Wednesday, April 18th at 4:30 pm

8. ADJOURN

- 8.1 Motion to Adjourn

Mrs. Jean Woolard motioned to adjourn the meeting followed by a second from Mr. Simon Griffin. The motion passed unanimously.

The meeting was adjourned at 5:26 pm.