



May 16, 2018

NERSBA Board of Directors Meeting Agenda

NERSBA Technology Center

4:00 pm

**1. OPEN SESSION-4:00 pm**

1.1 Call to order: Mr. Julius Walker

Mr. Julius Walker called the meeting to order at 4:00 p.m.

1.2 Roll call: Mrs. Inga Moore

Present: Julius Walker, Benjie Forrest, Christie Bell, Dwight Respass, Ephraigm Smith, Jerry Phelps, Kenneth Harrell, Mac Hodges, Paul Spruill, Simon Griffin, Paul Hutchins

Absent: Jean Woolard, Ethan Lenker, Karen Clough, Sandy Maddox

1.3 Invocation & United States Pledge of Allegiance: Mr. Dwight Respass

**2.0 Closed Session**

At 4:10 p.m., Mr. Kenneth Harrell made the motion for the Board of Directors to go into closed session according to the statutes listed below. The motion was second by Mr. Simon Griffin. The motion passed unanimously.

Mr. Mac Hodges recused himself while the board discussed the Attorney-Client Privilege/Legal update.

2.1 NC G.S. 143-318(a)(3)/Attorney-Client Privilege/Legal Update

2.2 NC G.S.143-318.11(a)(5)/Real Property

2.3 NC G.S. 143-318.11(a)(6)/Personnel

**Back in Open Session @ 4:35 pm**

Mr. Benjie Forrest moved to accept the personnel recommendation on the personnel report; followed by a second from Mr. Kenneth Harrell. The motion passed unanimously.

**3.0 AGENDA**

3.1 Approval of Board Meeting Agenda: Mr. Julius Walker, Chair

Mr. Mac Hodges motioned to approve the agenda, followed by a second from Mr. Kenneth Harrell. The motion passed unanimously.

3.2 Public Comments: None

4.0 **SPECIAL PRESENTATIONS**

4.1 Jamesville Food Pantry: Mrs. Brenda Perry

Mrs. Brenda Perry provided an overview of the success that the Jamesville Food Pantry has had since the NERSBA Board of Directors approved for the NERSBA campus to serve as a food pantry pickup site. According to Mrs. Perry, the food pantry serves approximately 50 families each month. Some of the volunteers for the food pantry are NERSBA students.

4.2 FFA Alumni Campus Initiatives

Over the course of this school year, the NERSBA FFA Alumni Chapter organized several NERSBA clean-up days. This group of dedicated parents and student volunteers worked diligently to improve the school grounds by cleaning out plant beds, painting the doors and railings of the Student Center entryway, and providing much needed supplies for our staff. Mr. Davis recognized this group for their efforts.

5.0 **Discussion (ACTION)**

5.1 Approval of April Board Meeting Minutes: Mr. Julius Walker, Chair

Mr. Mac Hodges made the motion to approve the agenda as presented, followed by a second from Mr. Kenneth Harrell. The motion passed unanimously.

5.2 NERSBA 2017-2018 Fiscal Budget Update: Mrs. Debra Baggett

Mrs. Baggett indicated that all of the revenues were paid for the 3<sup>rd</sup> quarter. In addition, all of the counties were billed for the 4<sup>th</sup> quarter. All payments must be submitted to NERSBA by June 30, 2018.

The financial report is as follows:

State Funds:

Expensed: \$1,564,675.20

Balance: \$348,620.80

This is mostly for salary, supplies and equipment. We will spend down all state dollars first.

Federal Funds:

This will carry over for the next year with a balance of \$6,391.24.

Local Funds:

Budgeted: \$328,790.00

Expensed: \$133,928.56

Balance: \$194,861.44

NERSBA will have approximately \$150,000 in carry over local funds for the 2018-2019 school year.

G5 GRANT:

This is for staff development showing a balance of \$7,252.48 which will be spent over the summer for professional development for faculty and staff.

Mr. Benjie Forrest motioned to accept the financial report as presented, followed by a second from Mr. Simon Griffin. The motion passed unanimously.

**5.3 NERSBA Budget Request:**

Mr. Hal Davis reported that we have about \$50,000.00 in funds that we need to spend down. He indicated that some have been encumbered and will have an estimate balance of \$28,000.00 in equipment and another \$20,000.00 in furniture. He requested that the Board of Directors to approve purchasing a new intercom/phone system costing approximately \$36,000.00.

Mr. Benjie Forrest motioned to accept the upgrade on the intercom/phone system as presented, followed by a second from Mr. Simon Griffin. The motion passed unanimously.

Mr. Davis also requested that the Board of Directors to approve paying the lease for the technology (computer) needs for the upcoming school year. The state fund balance remaining after purchasing the new intercom/phone system will be used to pay for this expense.

Mr. Mac Hodges motioned to approve the request as presented, followed by a second from Mr. Benjie Forrest. The motion passed unanimously.

**5.4 NERSBA 2018-2019 Budget Proposal: Mrs. Debra Baggett NERSBA Financial Officer**

Mrs. Debra Baggett presented the NERSBA budget proposal for 2018-2019 school year. This budget is based on a membership of 225 scholars. The following is an outline of the proposal.

**Budget by Fund:**

State: \$1,855,567.24  
Local: \$318,869.61  
Federal IDEA: \$38,062.00  
G5: \$6,000.00  
Total: \$2,218,498.55

**Change in Revenues by Fund:**

State: **(\$57,728.76)**  
Local: **(\$9,920.39)**  
Federal: **(\$6,153.73)**  
G5 Grant: **(22,672.43)**  
Total: **(\$96,475.31)**

**State Budget Detail:**

Salaries & Benefits: \$1,342,647.70  
Purchased Services: \$207,000.00  
Supplies & Equipment: \$176,419.54  
Operation Expenses: \$129,500.00  
Totaling: 1,855,567.24

**Local Budget:**

Revenue ADM Local: \$318,869.61  
Purchased Services: \$73,500.00  
Supplies & Equipment: \$72,051.03  
Operational Expense: \$146,218.58  
Board Expenditures: \$22,100.00

**Federal Budget:**

Revenues: \$38,062.00

Salaries & Benefits: \$33,455.38

Operation Expense: \$4,606.62

**G5 Grant:**

Revenues: \$6,000.00

**6.0 DISCUSSION (NO ACTION)****6.1 NERSBA Instructional Programs:**

Mr. Hal Davis reminded the Board about the upcoming graduation on Saturday, May 19, 2018 at 10:00 a.m. In addition, he reminded them that the underclassmen will continue courses at NERSBA until June 11, 2018. Final exams for the underclassmen will begin the week of June 4, 2018.

**6.2 Projected New Scholar Enrollment (2018-2019):**

Mr. Davis announced that as of May 15, 2018, 53 prospective students have been selected to attend NERSBA. Mr. Davis provided a demographic analysis of these 53 students based on local educational agency, race, and gender.

**6.3 NERSBA Board of Directors Business/Industry Representatives:**

Since there are currently two vacant seats on the Board of Directors in the area of business industry, it is imperative that the Board of Directors fill these vacancies in order to comply with the board policies. Mr. Davis indicated that maybe Mrs. Woolard can head this search since she has done so in the past.

**7.0 ANNOUNCEMENTS****7.1 NERSBA Commencement, Saturday May 19<sup>th</sup> @ 10:00 a.m.**

There will be a reception for all special guests in the Tech Center at 9:15 a.m. NERSBA will have 44 students graduating.

**7.2 NERSBA Faculty/Board Member Appreciation Dinner: Monday 21<sup>st</sup> @ 5:30 p.m.**

The appreciation dinner will be held at The Pig Palace in Ayden. Mr. Ephraigm Smith is catering and sponsoring the event.

**7.3 NERSBA New Scholar/Parent Orientation Session: Tuesday, May 22<sup>nd</sup> at 7 p.m.****7.4 Memorial Day Holiday: Monday 28<sup>th</sup>****7.5 NERSBA Final Exam: June 5<sup>th</sup>-11<sup>th</sup>****7.6 NERSBA June Board of Directors Meeting: 4:30 p.m., Wednesday June 13<sup>th</sup>****8.0 ADJOURN****8.1 Motion to Adjourn**

Mr. Dwight Respass motioned to adjourn, followed by a second from Mr. Kenneth Harrell. Mr. Julius Walker recognized the valued insight and servitude to the NERSBA Board of Directors that Mr. Paul Spruill has given during his term as a Business Industry leader to the Board of Directors.

The motioned passed unanimously at 5:12 p.m.

